

FINAL

Minutes
National Communication Association
Executive Committee of the Legislative Assembly
Virtual Meeting
June 9, 2023

Participating in the meeting:

Executive Committee Members: Walid Affi, President; Marnel Niles Goins, First Vice President; Jeanetta Sims, Second Vice President; Roseann Mandziuk, Immediate Past President; Rich West, Finance Committee Chair/Treasurer; Jimmie Manning, Finance Committee Director; Candice Thomas-Maddox, Finance Committee Director; James Cherney, Interim IDEA Council Chair; Devika Chawla, Publications Council Chair; Shaunak Sastry, Research Council Chair; Vinita Agarwal, Teaching and Learning Council Chair; Shari Miles-Cohen, NCA Executive Director/Secretary (non-voting).

Not Present: Kimberly Osborne, Mentorship and Leadership Council Chair.

NCA Staff: Bianca Bush, Office Manager; Dane Claussen, Director of Research, Publications, Professional Advancement; Justin Danowski, Director of Governance; LaShawn Duckett, Director of Convention and Events; Penelope Durham, Executive Assistant; Jennifer Fletcher, Membership Associate; B. Denise Hawkins, Director of Communications and Public Engagement; Arnyae Neal, Director of Membership and Member Services; Joseph Ritchie, Chief Financial Officer; Patrick West, Web & Digital Media Associate.

Not Present: Hannah Hayes, Research Assistant.

Executive Committee Guest: Susan Decker, Senior Governance Consultant, Board Source

1. Call to Order

President Afifi called the meeting to order at 11:05 a.m. Eastern.

2. Building a Governance Legacy Workshop

- a. Decker led a discussion with the EC about strategic planning and how to build a highly effective board.

Break at 2:00 PM. Resumed at 2:30 PM.

3. Introductions

- a. The EC and National Office staff introduced themselves.

4. Reports/Announcements

- a. The elected officers, National Office staff, and council chairs provided updates in ongoing work since the February meeting.
- b. Mandziuk provided an update on the policy manual revision.

5. Discussion Items

- a. Convention Enhancement

- i. Sims provided an update on possible convention enhancement, innovation, and virtual learning opportunities.
 - b. Strategic Plan Dashboard
 - i. Miles-Cohen provided an update on the construction of the Strategic Plan dashboard.
- 6. Action Items
 - a. Item to be added to the agenda.
 - i. A motion was made by Afifi to add an agenda item to the agenda. Seconded.
 - 1.
 - ii. Motion carried 11-0
 - b. Approving the amended agenda
 - i. A motion was made to approve the amended agenda. Seconded. Motion carried unanimously 11-0.
 - c. Consent agenda
 - i. A motion was made to approve the consent agenda. Seconded.
 - 1. February 2023 EC Minutes.
 - 2. May 2023 EC Minutes.
 - ii. Motion carried 11-0.
 - d. Proposed Task Force on Academic Freedom in Tenure in Higher Education in the U.S.
 - i. Afifi provided a rationale for the creation of the proposed Task Force. Discussion ensued.
 - 1. A motion was made to approve the Task Force on Academic Freedom in Tenure in Higher Education in the U.S. Seconded. Motion carried 11-0.

Due to a conflict of interest, Cherney and Manning recused themselves and left the virtual meeting space.

- e. IDEA Council Chair vacancy
 - i. Afifi provided an update on the status of IDEA Council Chair representative. Discussion ensued.
 - 1. A motion was made to approve Cherney as the Chair of the IDEA Council pending written notice by current Chair on sabbatical, Cerise Glenn, of resignation. Cherney will fill the remainder of the term December 31, 2024. Seconded. Motion carried 9-0.

Break at 4:40 PM. Resumed at 4:40 PM

- 7. Discussion Items Continued
 - a. Miles-Cohen provided an update on the National Office building and possible renovations.
- 8. Executive Session
 - a. The EC moved into Double Executive Session.

With no further business, the meeting adjourned at 5:30 PM.

Respectfully submitted,
Dr. Shari Miles-Cohen
Executive Director

