

NATIONAL COMMUNICATION  
ASSOCIATION

Transforming Lives through Communication

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Meeting of the NCA Legislative Assembly  
April 2023  
Virtual

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**Presiding: Walid Afifi, NCA President**

Friday, April 21, 2023, 1:00 p.m. – 3:00 p.m. Eastern

[Virtual Zoom Link](#)

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Logistics

## Legislative Assembly Duties

*Article III, Section 3:*

*The Legislative Assembly shall exercise fiduciary responsibility over the affairs of NCA and is responsible for the overall strategic direction and policymaking of the Association. Journal Editors of the Association shall each be approved by the Legislative Assembly for a term of three years. The Publications Council will provide a slate to the Executive Committee for endorsement, which is then forwarded to the Legislative Assembly for approval.*

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The NCA Legislative Assembly meeting will be held virtually through Zoom on Friday, April 21 from 1:00 PM – 3:00 PM Eastern.

**NOTE:** All LA members are required to be NCA members at the time of the meeting.

Zoom Link: <https://natcom-org.zoom.us/j/88239782649>

Supplemental Materials:

[Legislative Assembly Materials | National Communication Association \(natcom.org\)](#)

You must login to your NCA membership account to view materials.

Contact Justin Danowski ([jdانowski@natcom.org](mailto:jdانowski@natcom.org)) with any questions.

## Legislative Assembly and Executive Committee Meeting Schedule

2023

Friday, April 21 – Virtual Legislative Assembly Meeting

Monday, May 22 – Virtual EC Discussion Meeting

### Proposal Submission Timeline for June EC Meeting

- Monday, May 8 -- Drafts of agenda items due to the National Office.
- Monday, May 8 – Monday, May 15 – Councils, EC, and Committees review draft agenda items.
- Monday, May 15 – National Office collates comments and disseminates to initiating groups.
- Monday, May 15 – Monday, May 22 – Initiators review comments, edit if needed, and resubmit.
- Monday, May 22 – Final agenda items due to National Office.
- **Monday, May 22 – Officer and Chair reports due to National Office.**
- Monday, May 22 – President and Executive Director discuss, prioritize, and finalize agenda.
- Monday, May 29 – Binder sent to EC members for review prior to meeting.

### Friday, June 9 - Virtual Executive Committee Meeting

Monday, June 26 – Virtual EC Discussion Meeting

Monday, July 24 – Virtual EC Discussion Meeting

### Proposal Submission Timeline for August EC Meeting

- Monday, July 3 -- Drafts of agenda items due to the National Office.
- Monday, July 3 – Monday, July 10 – Councils, EC, and Committees review draft agenda items.
- Monday, July 10 – National Office collates comments and disseminates to initiating groups.
- Monday, July 10 – Monday, July 17 – Initiators review comments, edit if needed, and resubmit.
- Monday, July 17 – Final agenda items due to National Office.
- **Monday, July 17 – Officer and Chair reports due to National Office.**
- Monday, July 17 – President and Executive Director discuss, prioritize, and finalize agenda.
- Monday, July 24 – Binder sent to EC members for review prior to meeting.

### Thursday, August 3 -- Finance Committee Meeting (Washington, DC)

### Friday & Saturday, August 4 & 5 – Executive Committee Meeting (Washington, DC)

Monday, August 21 - Virtual EC Discussion Meeting

Monday, September 18 – Virtual EC Discussion Meeting

### Proposal Submission Timeline for November EC Meeting

- Monday, October 16 -- Drafts of agenda items due to the National Office.
- Monday, October 16 – Monday, October 23 – Councils, EC, and Committees review draft agenda items.
- Monday, October 23 – Virtual EC Discussion Meeting
- Monday, October 23 – National Office collates comments and disseminates to initiating groups.
- Monday, October 23 – Monday, October 30 – Initiators review comments, edit if needed, and resubmit.
- Monday, October 30 – Final agenda items due to National Office.
- **Monday, October 30 – Officer and Chair reports due to National Office.**
- Monday, October 30 – President and Executive Director discuss, prioritize, and finalize agenda.
- Monday, November 6 – Binder sent to EC members for review prior to meeting.
- Monday, November 13 -- Virtual EC Discussion Meeting

**Wednesday, November 15 -- Executive Committee Meeting.**

**November 15 and 18 -- Legislative Assembly Meeting (109th NCA Convention, National Harbor, MD)**

Monday, December 18 – Virtual EC Discussion Meeting (Convention Recap)

**2024 EC Meeting Schedule (Date and times subject to change)**

Thursday and Friday, February 22-23

Leadership Retreat

Saturday, February 24

Executive Committee Meeting

Month of April

Virtual LA Meeting (Date and time TBD)

Friday, June 7

Executive Committee Meeting (Virtual)

Thursday August 8

Finance Committee Meeting

Friday, August 9 & Saturday, August 10

Executive Committee Meeting

Wednesday, November 20

Executive Committee Meeting

November 20 and 23

Legislative Assembly Meeting

(110<sup>th</sup> NCA Annual Convention, New Orleans)

NATIONAL COMMUNICATION ASSOCIATION  
**STRATEGIC PLAN** 2023–2027



**CHARTING NCA'S PATH FOR THE FUTURE**

*Adopted by the NCA Legislative Assembly in November 2022*

**VISION:** Transforming Lives through Communication

**MISSION:** Advancing Communication scholarship, teaching, and practice to foster a better world

**GOAL 1—CREATE CONDITIONS TO SUPPORT AND EMPOWER MEMBERS**

*Strategic Objective Statements*

- 1.1 Support excellence in Communication-related scholarship, pedagogy, and service
- 1.2 Enhance member access, engagement, and sense of ownership in the association
- 1.3 Maintain ethical standards for research, teaching, and service

**GOAL 2—PROMOTE COMMUNICATION'S VALUE**

*Strategic Objective Statements*

- 2.1 Enhance public awareness and understanding about the value of the discipline
- 2.2 Promote Communication's significance in challenging existing structures and fostering meaningful change
- 2.3 Advocate for Communication-informed institutional and public policies

**GOAL 3—EMBRACE AND ENACT INCLUSION, DIVERSITY, EQUITY, AND ACCESS**

*Strategic Objective Statements*

- 3.1 Provide the tools for members to value and promote inclusivity, diversity, equity, and access within all disciplinary spaces and societal practices
- 3.2 Create and improve structures, programs, practices, and policies within NCA that ensures all members are able to engage in the association and thrive in their professional pursuits
- 3.3 Promote and advocate for inclusivity, diversity, equity, and access in the field of Communication and within NCA

**GOAL 4—CULTIVATE A THRIVING AND RESPONSIVE ORGANIZATION**

*Strategic Objective Statements*

- 4.1 Nurture and support a membership, volunteer leadership, and national office staff that are energetic, collaborative, and engaged
- 4.2 Foster reflexive governance and administrative practices and informed decision-making
- 4.3 Collaborate with impacted communities to advocate for Communication-informed policies and structures

**WWW.NATCOM.ORG**

## ARTICLE I: NAME AND PURPOSE

### Section 1: Name.

The name of this corporation shall be “National Communication Association” (hereinafter, “NCA” or “the Association”).

### Section 2: Purpose.

- A. The National Communication Association advances communication as the discipline that studies all forms, modes, media and consequences of communication through humanistic, social scientific and aesthetic inquiry. NCA serves the scholars, teachers, and practitioners who are its members by enabling and supporting their interests in research, teaching, and practice. Dedicated to fostering and promoting free, inclusive, and ethical communication, NCA promotes the widespread appreciation of the importance of communication in public and private life, the application of competent communication to improve the quality and diversity of human life and relationships, and the use of knowledge about communication to solve human problems.
- B. NCA has the goal of fostering and promoting a diverse and inclusive organization.
- C. NCA is organized exclusively for charitable, educational and scientific purposes within the meaning of the Internal Revenue Code (IRC) Section 501(c)(3), as amended (or corresponding provisions of any subsequent federal tax laws).
- D. No part of the net earnings of NCA shall inure to the benefit of, or be distributable to, its members, Directors, Officers, employees, or other private persons, except that NCA shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of IRC Section 501(c)(3) purposes.

## ARTICLE II: MEMBERSHIP

### Section 1: Membership Categories.

NCA shall have the following individual membership categories: Retired, Student, Life, and Regular. In addition, NCA shall have the following group membership category: Department/Program.

- A. Retired membership is open to any person interested in the Association’s purpose who has been a member of the Association for at least twenty-five years and is no longer working full-time.
- B. Student membership is open to any person interested in the Association’s purpose who is currently enrolled for higher education credit and does not have a terminal degree.
- C. Life membership is open to any person interested in the Association’s purpose who does not fit into the categories of Retired or Student membership.
- D. Regular membership is open to any person interested in the Association’s purpose who does not fit into the categories of Retired or Student membership.
- E. Department/Program membership is open to any department or program at an institution of higher education with an interest in the Association’s purpose.

### Section 2: Admission to Membership.

Any individual or group that meets the qualifications of a membership category specified in Section 1 may be admitted to membership in accordance with policies and procedures established by the Executive Committee of the Legislative Assembly.

### **Section 3: Rights and Responsibilities.**

- A. An individual member shall have the right to vote and hold elected or appointed office as specifically provided in these Bylaws. All individuals serving in leadership positions including, but not limited to, Officers, Directors, or members of any committee shall be required to hold membership in the Association.
- B. In order to maintain membership status, an individual or group member shall pay annual dues by the member's renewal date. Dues for each membership category shall
- C. be established by the Legislative Assembly.
- D. Privileges and responsibilities of each membership category shall be established by the Executive Committee of the Legislative Assembly.

## **ARTICLE III: LEGISLATIVE ASSEMBLY**

### **Section 1: Members.**

The Legislative Assembly shall consist of the following representatives, which representatives are sometimes referred to in these Bylaws as "Directors":

- A. President.
- B. First Vice President.
- C. Second Vice President.
- D. Immediate Past President.
- E. Executive Director (non-voting).
- F. Members of the Finance Committee.
- G. Mentorship and Leadership Council Chair
- H. Publications Council Chair.
- I. Research Council Chair.
- J. Teaching and Learning Council Chair.
- K. IDEA Council Chair.
- L. A number of representatives from each Interest Group, determined in accordance with Section 2(G) below.
- M. Nine At-Large Directors.
- N. Six Directors appointed by the Legislative Assembly according to appointment procedures adopted by the Legislative Assembly; selection to recognize emerging interests and critical problems and to achieve a balanced representation of teaching levels, ethnic and minority group interests, sex, age, and academic status.
- O. Three Directors from each of the four regional communication associations (Central States Communication Association, Eastern Communication Association, Southern States Communication Association, and Western States Communication Association).
- P. National States Advisory Council representative.
- Q. Association of Communication Administration Executive Committee representative.

### **Section 2: Election and Terms.**

- A. The President shall, after a one-year term, succeed to the office of Immediate Past President. The Immediate Past President shall serve for a term of one year. The First Vice President shall, after a one-year term, succeed to the office of President.
- B. The Second Vice President shall, after a one-year term, succeed to the office of First Vice President.
- C. The Second Vice President shall be elected by plurality vote of individual members and shall become the Second Vice President when the current Second Vice President succeeds to the office of First Vice President. A quorum shall consist of 1/20th of the individual membership. The ballot for the Second Vice President election shall be developed by the Nominating Committee.



- D. The Finance Directors shall be elected by the Legislative Assembly for a term of three years. Terms of the Finance Directors are staggered, and one Finance Director shall be elected each year. The Leadership Development Committee will provide a slate to the Legislative Assembly for approval after consultation with the Finance Committee. The Finance Committee Chair shall be the Finance Director serving the third year of the three- year term.
- E. The Chairs of the IDEA Council, Publications Council, Research Council, Mentorship and Leadership Council, and Teaching and Learning Council shall each be elected by the Legislative Assembly for a term of three years. The Leadership Development Committee will provide a slate to the Legislative Assembly for approval.
- F. The representatives from each Interest Group, the number of which representatives shall be determined according to clauses (a) through (e) below depending on the size of the Interest Group, shall be appointed to the Legislative Assembly by that Interest Group for terms of one year.
  - a. Divisions and Sections with fewer than 500 members have 2 representatives.
  - b. Divisions and Sections with 500-999 members have 3 representatives.
  - c. Divisions and Sections with 1,000-1,499 members have 4 representatives.
  - d. Divisions and Sections with 1,500 or more members have 5 representatives.
  - e. Each Caucus has one representative.
- G. The At-Large representatives on the Legislative Assembly shall be elected by plurality vote of individual members of the Association for a term of three years. A quorum shall consist of 1/20th of the individual membership. Three (3) of these At- Large representatives shall be elected each year. The ballot for the at-large representatives on the Legislative Assembly election shall be developed by the Nominating Committee. No member shall be eligible to serve two consecutive full terms as an At-Large representative.
- H. The six individual representatives appointed by the Legislative Assembly shall serve staggered terms of three years, such that two of these representatives shall be appointed each year.
- I. The representatives from the four regional associations, the National States Advisory Council representative, and the Association of Communication Administration Executive Committee representative shall each be appointed to the Legislative Assembly by their respective association or council for terms of three years.

### **Section 3: Duties.**

The Legislative Assembly shall exercise fiduciary responsibility over the affairs of NCA and is responsible for the overall strategic direction and policymaking of the Association. Journal Editors of the Association shall each be approved by the Legislative Assembly for a term of three years. The Publications Council will provide a slate to the Executive Committee for endorsement, which is then forwarded to the Legislative Assembly for approval.

### **Section 4: Meetings.**

- A. The Legislative Assembly shall meet at least annually at or around the national convention.
- B. The agenda shall be determined by the President in consultation with the Executive Director. The Legislative Assembly will approve the agenda at the start of the meeting.
- C. The President shall preside at meetings.
- D. A quorum shall consist of a majority of the members of the Legislative Assembly.
- E. The Legislative Assembly may hold meetings using telephone or electronic means that allow participants to actively deliberate with each other. The Legislative Assembly may also take action by written consent of the majority of the Legislative Assembly, including using email.
- F. Legislative Assembly meetings shall be open to all NCA members.

## Section 5: Vacancies.

- A. A vacancy in the office of President, First Vice President, Second Vice President, or Second Vice President Elect shall be filled for the balance of the term in which the vacancy occurred by appointment of the Executive Committee of the Legislative Assembly. The person so appointed to fill such vacancy, after the conclusion of that term, shall not automatically succeed to subsequent office as set forth in Section 2(A), (B) and (C), respectively. Rather, such subsequent office shall be filled by member vote, following the same procedures as set forth in Section 2(D) for the Second Vice President election.
- B. A vacancy in the office of Immediate Past President may be filled by appointment of the Officers from the pool of past Presidents of the Association.
- C. Vacancies among the nine at-large and six appointed representative positions (described above in Section 1(A)(n) and (o), respectively) may be filled by appointment of the Executive Committee of the Legislative Assembly. Members selected to fill these vacant positions shall complete the balance of the calendar year in which the position became vacant. The position will then be filled for the remainder of the term, if any, following the process described in Section 2 above usually used to fill the position.
- D. Vacancies among the representatives of Interest Groups, the four regional associations, the National States Advisory Council and the Association of Communication Administration Executive Committee may be filled in the same manner as the original representative was appointed.

## Section 6: Committees

- A. **Executive Committee of the Legislative Assembly.** The Executive Committee shall consist of the following members: President, First Vice President, Second Vice President, Immediate Past President, three Finance Committee Members, Mentorship and Leadership Council Chair, Publications Council Chair, Research Council Chair, Teaching and Learning Council Chair, IDEA Council Chair, and Executive Director (non-voting). The Executive Committee shall administer the policies of the Legislative Assembly and shall, between annual meetings of the Assembly, serve as the chief administrative authority of the Association. The Executive Committee shall have authority to set association fees other than membership dues and to establish standing rules and procedures to govern the conduct of elections. The Executive Committee shall meet regularly. The agenda of meetings shall be determined by the President in consultation with the Executive Director. The Executive Committee may hold meetings using telephone or electronic means that allow participants to actively deliberate with each other. The Executive Committee may also take action by written consent of 2/3 of the Executive Committee, including using email.
- B. **Finance Committee.** The Finance Committee shall consist of the Finance Committee Chair and the two other Finance Directors. The Finance Committee is responsible for providing guidance and information to the Legislative Assembly on the financial affairs of the Association and shall have such other responsibilities as are established from time to time by the Legislative Assembly or Executive Committee of the Legislative Assembly. The Finance Committee shall meet regularly. The agenda of meetings shall be determined by the Finance Committee Chair in consultation with the Executive Director. The Finance Committee may hold meetings using telephone or electronic means that allow participants to actively deliberate with each other. The Finance Committee may also take action by written consent of 2/3 of the Finance Committee, including using email.

## ARTICLE IV: OFFICERS

### Section 1: Officers.

The Officers of the Association shall be the President, First Vice President, Second Vice President, Immediate Past President, Treasurer, and Secretary. The President, First Vice President, Second Vice President, and Immediate Past President shall be elected and assume such offices in the manner set forth in Article 3. The office of Treasurer shall be held by the Finance Committee Chair and the office of Secretary shall be held without vote by the Executive Director.

## Section 2: Duties.

- A. **President.** The President shall preside at all meetings of the Legislative Assembly and the Executive Committee of the Legislative Assembly and shall perform all duties incident to the office of President and such other duties as may be prescribed by the Legislative Assembly.
- B. **First Vice President.** The First Vice President shall perform the duties of the President during such time as the President is unable or unwilling to perform the same, shall be in charge of the planning of the program for the annual convention, and shall perform such other duties as may be assigned by the President or by the Legislative Assembly.
- C. **Second Vice President.** The Second Vice President shall perform the duties of the First Vice President during such time as the First Vice President is unable or unwilling to perform the same and shall perform such other duties as may be assigned by the President or by the Legislative Assembly.
- D. **Immediate Past President.** The Immediate Past President shall perform such duties as may be assigned by the President or by the Legislative Assembly.
- E. **Treasurer.** The Treasurer shall perform all duties incident to the office of Treasurer and shall perform such other duties as may be assigned by the President or Legislative Assembly.
- F. **Secretary.** The Secretary shall perform all duties incident to the office of Secretary and shall perform such other duties as may be assigned by the President or Legislative Assembly.

## ARTICLE V: STANDING COMMITTEES

### Section 1: Leadership Development Committee.

- A. **Members.** The Leadership Development Committee shall consist of the following members: Immediate Past President, President, First Vice President, Second Vice President, four At- Large representatives appointed by the Legislative Assembly from among the current members of the Legislative Assembly, four At-Large members elected by vote of the individual membership of NCA, and Executive Director (non- voting). The At-Large representatives appointed by the Legislative Assembly and the At-Large representatives elected by the individual NCA membership shall serve staggered two-year terms, with two representatives appointed by the Legislative Assembly and two representatives elected by the individual membership of NCA each year. The Immediate Past President shall serve as Chair of the Committee.
- B. **Duties.** The Leadership Development Committee shall develop a slate of candidates for the following positions, such slate subject to election by the Legislative Assembly: Finance Committee member; Chairs and members of the Mentorship and Leadership Council, Publications Council, Research Council, Teaching and Learning Council, Resolutions Committee, and Convention Committee; Chair of the IDEA Council; Nominating Committee at- large member and Nominating Committee Chair; and members of award selection committees unless otherwise specifically provided in applicable award agreements. In addition, the Leadership Development Committee shall develop a slate of candidates for four Nominating Committee at-large members, such candidates subject to election by the NCA membership.

### Section 2: Nominating Committee.

- A. **Members.** The Nominating Committee shall consist of the following members, each of whom shall serve one-year terms:
  - a. The Chair of the Nominating Committee, who shall be elected by the Legislative Assembly from the candidates selected by the Leadership Development Committee, as set forth in Section 1(B) above.
  - b. One representative chosen by each Interest Group.
  - c. The IDEA Council Chair.

- d. One representative from each of the four regional associations represented on the Legislative Assembly, chosen by each regional association.
  - e. Four at-large members elected by the full voting NCA membership from the slate of candidates developed by the Leadership Development Committee, as set forth in Section 1(B) above.
  - f. One at-large member elected by the Legislative Assembly from the candidates selected by the Leadership Development Committee, as set forth in Section 1(B) above.
- B. Duties. Each year, the Nominating Committee shall prepare a ballot for the election of the Second Vice President, three at-large members of the Legislative Assembly, and two at-large members of the Leadership Development Committee to be elected by the full voting NCA membership.

### **Section 3: Mentorship and Leadership Council**

- A. Members. The Mentorship and Leadership Council shall consist of a Chair and six members elected by the Legislative Assembly from a slate of candidates developed by the Leadership Development Committee. The Leadership Development Committee will consult with the Mentorship and Leadership Council during the selection process. The Mentorship and Leadership Chair and Council members shall serve for a term of three years. Terms of the members of the Mentorship and Leadership Council shall be staggered, such that terms of two members shall expire each year.
- B. Duties. The Mentorship and Leadership Council shall coordinate, centralize, and organize mentorship and leadership resources, activities, and opportunities for NCA.

### **Section 4: Publications Council.**

- A. Members. The Publications Council shall consist of a Chair and six members elect Leadership Development Committee Leadership Development Committee ed by the Legislative Assembly from a slate of candidates developed by the Leadership Development Committee. The Leadership Development Committee will consult with the Publications Council during the selection process. The Publications Council Chair and Council members shall serve for a term of three years. Terms of the members of the Publications Council shall be staggered, such that terms of two members shall expire each year.
- B. Duties. The Publications Council shall be responsible for supporting the Association’s publishing program, including recommending editors to the Legislative Assembly for the Association’s Journals and filling Journal editor vacancies as necessary.

### **Section 5: Research Council.**

- A. Members. The Research Council shall consist of a Chair and six members elected by the Legislative Assembly from a slate of candidates developed by the Leadership Development Committee. The Leadership Development Committee will consult with the Research Council during the selection process. The Research Council Chair and Council members shall serve for a term of three years. Terms of the members of the Research Council shall be staggered, such that terms of two members shall expire each year.
- B. Duties. The Research Council shall be responsible for supporting the creation and dissemination of knowledge about communication.

### **Section 6: Teaching and Learning Council.**

- A. Members. The Teaching and Learning Council shall consist of a Chair and six members elected by the Legislative Assembly from a slate of candidates developed by the Leadership Development Committee. The Leadership Development Committee will consult with the Teaching and Learning Council during the selection process. The Teaching and Learning Council Chair and Council members shall serve for a term of three years. Terms of the members of the Teaching and Learning Council shall be staggered, such that terms of two members shall expire each year.
- B. Duties. The Teaching and Learning Council shall be responsible for supporting disciplinary pedagogy.

### **Section 7: IDEA Council.**

- A. Members. The IDEA Council shall consist of a Chair and one representative from each of the Association's Caucuses. The Chair of the IDEA Council shall be elected by the Legislative Assembly from a slate provided by the Leadership Development Committee for a term of three years. The Leadership Development Committee will consult with the IDEA Council during the selection process. Each of the Association's caucuses shall elect one of its members to serve on the IDEA Council for a term of three years. Terms of the IDEA Council members shall be staggered.
- B. Duties. The IDEA Council is responsible for monitoring and making recommendations to enhance the diversity of the Association.

### **Section 8: Resolutions Committee.**

- A. Members. The Resolutions Committee shall consist of a Chair and five members elected by the Legislative Assembly from a slate of candidates developed by the Leadership Development Committee. The Chair shall be selected from among the first- and second-year members of the Resolutions Committee to serve a term of one year. Resolutions Committee members shall have staggered three-year terms.
- B. Duties. The Resolutions Committee shall be responsible for reviewing proposed public statements and providing related recommendations to the Legislative Assembly.

### **Section 9: Convention Committee.**

- A. Members. The Convention Committee shall consist of a Chair and five members elected by the Legislative Assembly from a slate of candidates developed by the Leadership Development Committee. The Chair shall be selected from among the first- and second-year members of the Convention Committee to serve a term of one year. Convention Committee members shall have staggered three-year terms.
- B. Duties. The Convention Committee shall be responsible for providing recommendations on issues related to convention locations.

### **Section 10: Meetings.**

- A. Meetings of any Standing Committee may be called by the chair of the committee or by any two members of the committee. The date, location, and agenda of the meetings shall be determined by the committee chair.
- B. A quorum shall consist of a majority of the standing committee members.
- C. Standing committees may hold meetings using telephone or electronic means that allow participants to actively deliberate with each other. Committees can also take action by written consent of 2/3 of the Committee, including using email.

### **Section 11: Vacancies.**

- A. Standing committee vacancies may be filled by the Executive Committee of the Legislative Assembly. Members selected to fill vacant positions shall complete the balance of the term which became vacant.

## **ARTICLE VI: EXECUTIVE DIRECTOR**

Authority for the day-to-day management of the Association shall be vested in an Executive Director whose employment and termination shall be the responsibility of the Executive Committee of the Legislative Assembly. The Executive Director shall have such authority and duties as are determined by the Executive Committee of the Legislative Assembly. The Executive Director shall be responsible for hiring and termination of staff and paid contractors.

## ARTICLE VII: INTEREST GROUPS

### Section 1: Divisions.

Interest groups for members with shared focus on particular topics of substantive study shall be known as Divisions.

### Section 2: Sections.

Interest groups for members sharing common professional settings shall be known as Sections.

### Section 3: Caucuses.

Consistent with the Association's commitment to equal opportunity, interest groups representing historically underrepresented demographic groups in terms of gender, race, ethnicity, sexuality, and ability shall be known as Caucuses.

### Section 4: Creation.

Divisions and Sections may be created by the Legislative Assembly upon receipt of petitions signed by at least 200 members of the Association. Caucuses may be created by the Legislative Assembly in response to petitions signed by at least 50 members of the Association.

### Section 5: Dissolution.

Any Division or Section failing for two consecutive years to maintain at least 100 members shall be dissolved. The Legislative Assembly shall have authority to dissolve Caucuses.

### Section 6: Convention.

Each Interest Group will have a role in planning the program for the annual convention.

## ARTICLE VIII: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern NCA in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order NCA may adopt.

## ARTICLE IX: MISCELLANEOUS

### Section 1: Conflict of Interest.

The Association shall maintain a conflict-of-interest policy and annual disclosure process that shall apply to all Chairs and Officers and any other individuals specified by the Executive Committee of the Legislative Assembly.

### Section 2: Indemnification.

NCA will indemnify employees, Officers, Directors, and volunteers as determined by the Executive Committee of the Legislative Assembly and based on facts and circumstances.

### Section 3: Dissolution.

Upon the dissolution of NCA, all its assets and property of every nature and description remaining after the payment of all liabilities and obligations of NCA shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, as amended (or corresponding provisions of any subsequent federal tax laws), consistent with the purposes of NCA, as determined by the Legislative Assembly.

## ARTICLE X: AMENDMENTS

### Section 1: Proposed Amendments.

Proposed amendments to these Bylaws shall be submitted for a vote of the Legislative Assembly upon:

- A. A petition signed by at least twenty percent (20%) of individual members submitted to the President at least 90 days prior to a meeting of the Legislative Assembly, or
- B. A petition signed by at least twenty percent (20%) of the members of the Legislative Assembly submitted to the President at least 90 days prior to a meeting of the Legislative Assembly, or
- C. A majority vote of the Executive Committee of the Legislative Assembly.

### Section 2: Adoption.

A two-thirds vote of the Legislative Assembly shall be required for adoption of an amendment to these Bylaws.

## ARTICLE XI: ADOPTED AMENDMENTS

*Adopted November 2016; Amended November 2018; Amended November 2019; Amended November 2020. Amended November 2021.*

1. NCA Journal Editors will no longer serve on the Legislative Assembly. Motion passed – November 2018.
2. Standing Committee name changed from Committee on Committees to the Leadership Development Committee. Motion passed – November 2018.
3. Member of the Resolutions Committee need not be among the current Legislative Assembly. Motion passed – November 2018.
4. Removal of Second Vice President-Elect from the LA roster. Motion passed – November 2019.
5. Standing Committee name changed from Diversity Council to IDEA (Inclusion, Diversity, Equity, and Access) Council. Motion passed – November 2020.
6. Standing Committee approved by Legislative Assembly – The Mentorship and Leadership Council. – November 2021.

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NCA Leadership Positions

[NCA Leadership](#)

[NCA Journal Editors](#)

[NCA Interest Group Pages](#)

Legislative Assembly Membership

(As of April 17; 181 slots and 166 members)

Name	Institution	Interest Group / Affiliation
Jasmine Austin	Texas State University	Activism and Social Justice Division
Amy Aldridge Sanford	Middle Tennessee State University	Activism and Social Justice Division
Katrina Webber	University of Connecticut	Activism and Social Justice Division
Dianna Watkins-Dickerson	University of Memphis	African American Communication and Culture Division
TBD		African American Communication and Culture Division
TBD		American Studies Division
TBD		American Studies Division
Kurt Braddock	American University	Applied Communication Division
Andrew Pyle	Clemson University	Applied Communication Division
Deborah D. Sellnow-Richmond	Southern Illinois University, Edwardsville	Applied Communication Division
Kenneth A. Newby	Morehouse College	Argumentation and Forensics Division
Stephanie L. Wideman	University of Indianapolis	Argumentation and Forensics Division
Andy Kai-chun Chuang	La Guardia Community College	Asian / Pacific American Caucus
Zhuo Ban	University of Cincinnati	Asian / Pacific American Communication Studies Division
Ali Na	Queen's University	Asian / Pacific American Communication Studies Division
Monica Norton Diles	Harding University	Association for Communication Administration
Stevie Munz	Utah Valley University	Basic Course Division
Jessica R. Welch	Embry-Riddle Aeronautical University	Basic Course Division
Keven James Rudrow	Syracuse University	Black Caucus, NCA Elected--At-Large
Deryl Johnson	Kutztown University	Caucus on Lesbian, Gay, Bisexual, Transgender and Queer Concerns
Clover M. Baker-Brown	Prince George's Community College	Caribbean Communication Caucus
Christina S. Beck	Ohio University	Central States Communication Association
Katherine J. Denker	Ball State University	Central States Communication Association
Tiffany R. Wang	University of Montevallo	Central States Communication Association
Gregory A. Cranmer	Clemson University	Communication and Sport Division
Julia C. Richmond	Rowan University	Communication and Sport Division
Lindsey B. Anderson	University of Maryland	Communication and Aging Division
Patricia Gettings	University at Albany, SUNY	Communication and Aging Division



Megan M. Lambertz-Berndt	California Polytechnic State University, San Luis Obispo	Communication and Law Division
Hilary A. Rasmussen	University of Wisconsin-Parkside	Communication and Law Division
Elizabeth F. Desnoyers-Colas	Georgia Southern University	Communication and Military Division
Amber Lynn Scott	University of Southern California	Communication and Military Division
Christopher J. Carpenter	Western Illinois University	Communication and Social Cognition Division
Lindsay Hahn	University at Buffalo, SUNY	Communication and Social Cognition Division
Kelly R. Merrill Jr.	University of Cincinnati	Communication and the Future Division
Adam Michael Rainear	West Chester University	Communication and the Future Division
Sally O. Hastings	University of Central Florida	Communication as Social Construction Division
Natasha A. Rascon	Indiana State University	Communication as Social Construction Division
Mushfique Wadud	University of Colorado Boulder	Communication Assessment Division
Demi Washington	Lane College	Communication Assessment Division
Misty L. Knight	Shippensburg University	Communication Centers Section
Victoria Marie McDermott	University of Maryland	Communication Centers Section
Sarah M. Deluliis	Duquesne University	Communication Ethics Division
Matthew P. Mancino	Indiana University South Bend	Communication Ethics Division
John R. Nash	Moraine Valley Community College	Community College Section
Amanda Pettigrew	Moraine Valley Community College	Community College Section
Marina Levina	University of Memphis	Critical and Cultural Studies Division
Bryan J. McCann	Louisiana State University	Critical and Cultural Studies Division
Robert Mejia	A New Way of Life Reentry Project	Critical and Cultural Studies Division
Myra S. Washington	University of Utah	Critical and Cultural Studies Division
Davi Israel Kallman	Tacoma Community College	Disability Issues Caucus
Tracey Quigley Holden	University of Delaware	Eastern Communication Association
Mary E. King	Bloomsburg University	Eastern Communication Association
Angela L. Putman	Penn State University, Brandywine	Eastern Communication Association
Crystal Colombini	Fordham University	Economics, Communication, and Society Division
Robert Olen McDonald	University of Kansas	Economics, Communication, and Society Division
Danielle E. Endres	University of Utah	Environmental Communication Division
Mariko Oyama Thomas	Central New Mexico Community College	Environmental Communication Division
Abby Marie Arnold-Patti	University of Memphis	Ethnography Division
Billy G. Huff	University of Illinois at Chicago	Ethnography Division
Lori Leonard Britt	James Madison University	Experiential Learning in Communication Division
Karyn I. Friesen	Lone Star College-Montgomery	Experiential Learning in Communication Division

Sky LaReIl Anderson	University of St. Thomas	Game Studies Division
Courteney Smith	Purdue University	Game Studies Division
Andrew N. Pilny	University of Kentucky	Group Communication Division
Alaina Zanin	Arizona State University	Group Communication Division
TBD		Elementary and Secondary Education Section
TBD		Elementary and Secondary Education Section
TBD		Emeritus/ Retired Members Section
TBD		Emeritus/ Retired Members Section
Kristina M. Scharp	Rutgers University	Family Communication Division
Haley Kranstuber Horstman	University of Missouri	Family Communication Division
Jimmie Manning	University of Nevada, Reno	Family Communication Division, Interpersonal Communication Division, NCA Finance Committee Director
Leandra Hinojosa Hernandez	Utah Valley University	Feminist and Gender Studies Division
Sarah Upton	University of Texas, El Paso	Feminist and Gender Studies Division
Satrupa Dasgupta	Ramapo College of New Jersey	Feminist and Gender Studies Division
Ben Medeiros	State University of New York, Plattsburgh	Freedom of Expression Division
Billie Murray	Villanova University	Freedom of Expression Division
Godfried Agyeman Asante	San Diego State University	Gay, Lesbian, Bisexual, Transgender, and Queer Communication Studies Division
Michael Tristano Jr.	Towson University	Gay, Lesbian, Bisexual, Transgender, and Queer Communication Studies Division
Elizabeth Yvonne Whittington	Prairie View A&M University	Gay, Lesbian, Bisexual, Transgender, and Queer Communication Studies Division
Grace Ellen Brannon	University of Texas, Arlington	Health Communication Division
R.J. Lambert	Medical University of South Carolina	Health Communication Division
Vacant		Health Communication Division
Vacant		Health Communication Division
Andrew C. High	Pennsylvania State University	Human Communication and Technology Division
Natalie Pennington	University of Nevada, Las Vegas	Human Communication and Technology Division
Erin M. Sumner	Trinity University	Human Communication and Technology Division
11-person Leadership Circle / Ogimaa (One vote)		Indigenous Caucus
Suzy Prentiss	University of Central Florida	Instructional Development Division

Candice Thomas-Maddox	Ohio University, Lancaster	Instructional Development Division, NCA Finance Committee Director
Fatima Zahrae Chrifi Alaoui	San Francisco State University	International and Intercultural Communication Division
Gloria Pindi Nziba	California State University San Marcos	International and Intercultural Communication Division
Wei Sun	Howard University	International and Intercultural Communication Division
Lindsey Susan Aloia	University of Arkansas	Interpersonal Communication Division
Rachel McLaren	University of Iowa	Interpersonal Communication Division
Andrea J. Vickery	State University of New York, Oswego	Interpersonal Communication Division
Carlos A. Tarin	University of Texas, El Paso	La Raza Caucus
Cynthia Gordon	Georgetown University	Language and Social Interaction Division
Lisa Mikesell	Rutgers University	Language and Social Interaction Division
Stephanie L. Gomez	Western Washington University	Latino/Latina Communication Studies Division
Robert Gutierrez-Perez	California State University San Marcos	Latino/Latina Communication Studies Division
Veronica Hefner	Saint Mary's College of California	Mass Communication Division
Valerie Kretz	St. Norbert College	Mass Communication Division
Stanley D. Tickton	Norfolk State University	Mass Communication Division
James Cherney	University of Nevada, Reno	Master's Education Section, NCA Interim IDEA Council Chair
Ryan Neville-Shepard	University of Arkansas	Master's Education Section
Susan Tomasovic	George Mason University	National States Advisory Council
Walid Afifi	University of California, Santa Barbara	NCA President
Marnel Niles Goins	Marymount University	NCA First Vice President
Jeanetta D. Sims	University of Central Oklahoma	NCA Second Vice President
Roseann M. Mandziuk	Texas State University	NCA Immediate Past President
Shari Miles-Cohen	National Communication Association	NCA Executive Director
Rich West	Emerson College	NCA Finance Committee Chair
Kimberly D. Osborne	--	NCA Mentorship and Leadership Council Chair
Devika Chawla	Ohio University	NCA Publications Council Chair
Shaunak Sastry	University of Cincinnati	NCA Research Council Chair
Vinita Agarwal	Salisbury University	NCA Teaching and Learning Council Chair
Jennifer Renae Allen Catellier	Gannon University	NCA Appointed -- At-Large
Pallavi Guha	Towson University	NCA Appointed -- At-Large
Sergio Fernando Juarez	Loyola Marymount University	NCA Appointed -- At-Large

Ashley Noel Mack	Louisiana State University	NCA Appointed -- At-Large
Eddah Mbula Mutua	St. Cloud State University	NCA Appointed -- At-Large
David M. Rhea	Governors State University	NCA Appointed -- At-Large
Meredith M. Bagley	University of Alabama	NCA Elected--At-Large
Chris Ingraham	University of Utah	NCA Elected--At-Large
Amy L. King	Charleston Southern University	NCA Elected--At-Large
Diana I. Martínez	Pepperdine University	NCA Elected--At-Large, Rhetorical and Communication Theory Division
Mark Ward Sr.	University of Houston, Victoria	NCA Elected--At-Large
Nicholas Zoffel	Global Forum for Civic Affairs	NCA Elected--At-Large
Melissa Renee Harris	Marymount University	NCA Elected--At-Large
Mia Long Anderson	Sam Houston State University	NCA Elected--At-Large
Daniel R. Bernard	California State University Fresno	Nonverbal Communication Division
Brianna L. Lane	Christopher Newport University	Nonverbal Communication Division
Heather Harris	Stevenson University	Organizational Communication Division
Shawna Malvini Redden	California State University Sacramento	Organizational Communication Division
Mahuya Pal	University of South Florida	Organizational Communication Division
Noura Ahmad Hajjaj	State University of New York, New Paltz	Peace and Conflict Communication Division
Christian Alexander Vukasovich	University of Southern Maine	Peace and Conflict Communication Division
Charles T. Parrott	Kennesaw State University	Performance Studies Division
Julie-Ann Scott-Pollock	University of North Carolina, Wilmington	Performance Studies Division
Marianne Pabis	Independent Scholar	Philosophy of Communication Division
Andrew Tinker	Pellissippi State Community College	Philosophy of Communication Division
Cynthia Peacock	University of Alabama	Political Communication Division
Joshua Scacco	University of South Florida	Political Communication Division
Kelly L. Winfrey	Iowa State University	Political Communication Division
Atilla Hallsby	University of Minnesota, Twin Cities	Public Address Division
Abraham I. Khan	University of Arkansas	Public Address Division
Rebecca A. Kuehl	South Dakota State University	Public Dialogue and Deliberation Division
Anna Wiederhold Wolfe	Texas A&M University	Public Dialogue and Deliberation Division
Angela Marie Corbo	Widener University	Public Relations Division
Chelsea Woods	Virginia Tech	Public Relations Division
Patrick Bennett	Midlands Technical College	Southern States Communication Association

April Chatham-Carpenter	University of Arkansas, Little Rock	Southern States Communication Association
Eletra Gilchrist-Petty	University of Alabama, Huntsville	Southern States Communication Association
Mal Jason	University of Jamestown	Spiritual Communication Division
Sahar Khamis	University of Maryland	Spiritual Communication Division
Trevor Kauer	University of Nebraska-Lincoln	Student Section
Nathaniel Ryan Repay	University of Texas, Austin	Student Section
Julie Jennifer Sisler	University of Oklahoma	Student Section
TBD		South West Asian/North African, Middle East Caucus
Vicki L. Crooks	Oregon Institute of Technology	Theatre, Film, and New Multi-Media Division
Valerie Lynn Schrader	Penn State University, Schuylkill	Theatre, Film, and New Multi-Media Division
Gregory H. Patton	University of Southern California	Training and Development Division
Amanda Ruth Slone	University of Kentucky	Training and Development Division
Joy L. Daggs	Northwest Missouri State University	Undergraduate College and University Section
Donna Pawlowski	Bemidji State University	Undergraduate College and University Section
Caitlin Frances Bruce	University of Pittsburgh	Rhetorical and Communication Theory Division
Sarah Amira De la Garza	Arizona State University	Rhetorical and Communication Theory Division
Suzanne Enck	University of North Texas	Rhetorical and Communication Theory Division
Darrian Robert Carroll	California Polytechnic State University, San Luis Obispo	Western States Communication Association
Ashley L. Givens	Salt Lake Community College	Western States Communication Association
Donna Gotch	California State University San Bernardino	Western States Communication Association
Meredith L. Pruden	Kennesaw State University	Visual Communication Division
Brent A. Saindon	Mercy College	Visual Communication Division
TBD		Women's Caucus

## Executive Committee of the Legislative Assembly

The Executive Committee of the Legislative Assembly (EC) consists of the NCA officers — president, first vice president, second vice president, immediate past president, treasurer, (finance committee chair), and secretary (executive director without vote). The EC also includes two finance committee directors and five council chairs. The members of the presidential quartet are elected by and from the general NCA membership. The NCA Leadership Development Committee selects, and the Legislative Assembly appoints the finance committee members and the council chairs.

### **Walid Afifi, Ph.D., University of California, Santa Barbara**

**President**

**Term: 2021-2024**

[w-afifi@ucsb.edu](mailto:w-afifi@ucsb.edu)



Walid Afifi (PhD, University of Arizona, 1995) is a Professor in the Department of Communication at the University of California-Santa Barbara (UCSB), where is also currently a member of the Campus Climate Council and Director of the Center for Middle East Studies. Prior to his return to UCSB, he served as department Chair at the University of Iowa (2012-2015), where he was also a member of the Human Rights Commission. He is an author on over 80 journal articles, chapters, or books, and was recently inducted as a Fellow of the International Communication Association (ICA). His service to NCA has been vast and long-lasting, including Chair of the Interpersonal Communication division (2004), and a member of the Units Task Force (2009-2011), the NCA Bylaws Task Force (2011-2012), and the Task Force on Inclusivity in the Discipline (2014-2017). Most recently, he was Chair of the Task force on the NCA Center for Community, Collaboration and Change (2017-2019). He is an editorial board

member on several leading journals and served as Associate Editor of the Journal of Social and Personal Relationships, Personal Relationships, and Human Communication Research. He is also currently serving the discipline as a member of the ICA Inclusivity, Diversity, Equity, and Access committee.

### **Marnel Niles Goins, Ph.D., Marymount University**

**First Vice President**

**Term: 2022-2025**

[mngoins@marymount.edu](mailto:mngoins@marymount.edu)



Marnel Niles Goins is Dean of the College of Sciences and Humanities and Professor of Communication at Marymount University. She earned her Ph.D. from Howard University in Washington, DC. Prior to her transition to Marymount, she served as Professor and Graduate Coordinator in the Department of Communication at California State University, Fresno, where she worked for 12 years. She taught courses in Small Group Communication and Organizational Communication and has a special interest in gender and racial dynamics in organizational settings. Marnel has numerous publications, including serving as first editor of the recently published, The Routledge Handbook of Gender and Communication. Marnel is 2nd Vice President of the Western States Communication Association, Immediate Past President of the Western States Communication Association, and a Past President of the Organization for Research on Women and Communication. She also served NCA as a member of

the Inclusion, Diversity, Equity, and Access Task Force, chair and member of the Finance Committee, and chair of the Black Caucus.

**Jeanetta D. Sims, Ph.D., University of Central Oklahoma**

**Second Vice President**

**Term: 2023-2026**

[jsims7@uco.edu](mailto:jsims7@uco.edu)



Dr. Jeanetta Sims is known as a highly collaborative, respectful leader who believes in listening, honoring people and scaling through Mt. Fuji moments. She is a tenured professor and former dean of the University of Central Oklahoma's (UCO) Graduate College and University College as well as the co-creator with students of the Broncho Education and Learning Lab (BELL). She championed UCO's HLC Quality Initiative which culminated in a new first year experience called Broncho Blueprint. Dr. Sims is a 30+ award-winning scholar, educator, poet, and founder of Diverse Student Scholars. Along with numerous academic publications, she is the author of poetry and prose in the Moments in Soul-journ series and We Are Here series. In 2022, she was named a DaVinci Institute Fellow, Women Who Inspire Award recipient, a Marketing Management Association Fellow, and the inaugural recipient of NCA AACCD's Dorothy Pennington Award.

**Roseann M. Mandziuk, Ph.D., Texas State University**

**Immediate Past President**

**Term 2020-2023**

[rm07@txstate.edu](mailto:rm07@txstate.edu)



Roseann M. Mandziuk is a University Distinguished Professor in the Department of Communication Studies. She earned her Ph.D. in Rhetorical Studies from the University of Iowa, her M.S. in Communication from Illinois State University, and her B.A. in Speech and in English from Wayne State University. She has been a member of the faculty at Texas State University since 1987. Roseann's research focuses upon images of women, the rhetorical uses of history, and the construction of public memory in museums and monuments. She has co-authored a scholarly book about the rhetoric of Sojourner Truth, published numerous articles and book chapters examining historical and contemporary rhetoric, and served as Editor of *Women's Studies in Communication (WSC)*. She has received two Fulbright Scholar Awards, in India and in Poland, and has presented numerous international research lectures. She also was selected as an American Council on Education Fellow.

Roseann's extensive professional service contributions include President of the Southern States Communication Association, two terms as Finance Board Chair and twelve years as a member of the Affirmative Action/Intercaucus Committee for the National Communication Association, and fifteen years as Chair of the Presidential Work Life Advisory Council on her campus. She has served on numerous editorial boards including *Quarterly Journal of Speech* and *Women's Studies in Communication*, as well as regional and national association publication, nomination, and award committees. Her contributions have been recognized with national and regional professional association awards for teaching, mentoring, and research, including the 2014 Michael M. Osborn Teacher-Scholar Award from SSCA and the 2017 Francine Merritt Award for Contributions to Women in Communication from the NCA Women's Caucus.

Finance Committee

**Rich West, Ph.D., Emerson College**  
**Treasurer/Finance Committee Chair**

**Term: 2021-2023**

[richard\\_west@emerson.edu](mailto:richard_west@emerson.edu)



Rich West received his Ph.D. in Interpersonal Communication from Ohio University and his M.A. in Communication Education from Illinois State University. He is currently Professor of Communication Studies at Emerson College, where he has served as a Dean, Director, and Department Chair. West is a former President of both the National Communication Association and the Eastern Communication Association. West is the co-author/editor of 10 books that have been published in nearly 10 languages. Two of his anthologies have received NCA's Outstanding Book Award in a) Family Communication ("The Family Communication Sourcebook") and in b) Applied Communication ("Routledge Handbook of Communication and Bullying"). Dr. West has received a number of academic accolades over the years. He was awarded Emerson's prestigious Norman and Irma Mann Stearns distinction and recognized as Distinguished Faculty. In addition, Illinois State University and Ohio University named him "Outstanding Alum in Communication"; ISU also recognized him for "Distinction in Forensics" and "Outstanding Graduate in Teacher Education."

**Jimmie Manning, Ph.D., University of Nevada, Reno**  
**Finance Committee Director**

**Term: 2022-2024**

[jimmiem@unr.edu](mailto:jimmiem@unr.edu)



Jimmie Manning is Professor and Chair of Communication Studies in the School of Social Research and Justice Studies at the University of Nevada. He earned bachelor's degrees in Speech/Communication, Dramatic Arts, and English from Emporia State University and an M.A. and Ph.D. in Communication Studies from the University of Kansas. Dr. Manning's research focuses on relational and family communication. This work spans multiple contexts to understand how individuals, couples, families, organizations, and cultural institutions attempt to define, support, control, limit, encourage, or otherwise negotiate relationships. This work has resulted in over 100 publications in outlets including Communication Monographs, Journal of Social and Personal Relationships, and Journal of Computer-Mediated Communication, among others. Dr. Manning has received several research, teaching, and service awards including the NCA Kibler and Ecroyd awards.



**Candice Thomas-Maddox, Ph.D.**  
**Finance Committee Director**  
**Term: 2023-2025**  
[thomas@ohio.edu](mailto:thomas@ohio.edu)

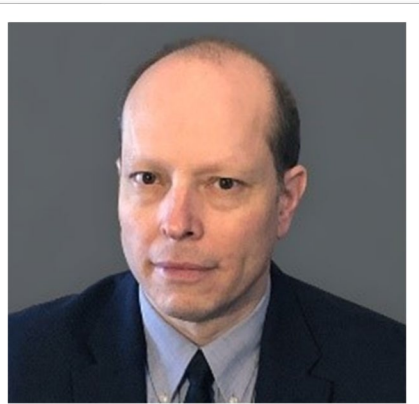


Candice Thomas-Maddox (Ed.D., West Virginia University) is a professor in the School of Communication Studies at Ohio University-Lancaster. Dr. Thomas-Maddox has taught courses in public speaking, communication theory, interpersonal communication, persuasion, intercultural communication, risk communication, organizational communication, and empirical research methods. Dr. Thomas-Maddox is the former Executive Director and previous President for the Eastern Communication Association and the Speech Communication Association of Ohio. In 2001, Dr. Thomas-Maddox was named the Outstanding Communication Educator by the Speech Communication Association of Ohio. Dr. Thomas-Maddox has published numerous books and book chapters as well as research articles that have appeared in *Communication Research Reports*, *Communication Quarterly*, *The AURCO Journal*, and many more.

Dr. Thomas-Maddox is also one of the coauthors of the Kendall-Hunt text *Interpersonal Communication: Building Rewarding Relationships* and the forthcoming *Family Communication: Relationship Foundations*.

## Councils

**James (Jim) L. Cherney, Ph.D., University of Nevada, Reno**  
**Interim IDEA Council Chair**  
**Representing the Disability Issues Caucus**  
**Term on EC: January 2023 – July 2023**  
**Term on IDEA Council: 2023-2025**  
[jcherney@unr.edu](mailto:jcherney@unr.edu)



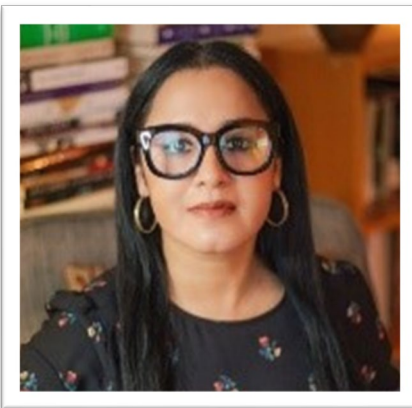
James L. “Jim” Cherney (Ph.D. Indiana University, 2003) is Associate Professor and Director of the Communication Core in the Department of Communication Studies at the University of Nevada, Reno. He reaches ableist rhetoric, particularly as it operates around access, sport, visibility, law, and popular culture. He has published articles in outlets including *Western Journal of Communication*, *Disability Studies Quarterly*, *Communication & Sport*, and *Argumentation and Advocacy*. His book *Ableist Rhetoric: How We Know, Value, and See Disability*, was published by Penn State University Press in 2019. He has received the Jim Ferris Award for Outstanding Achievement in Disability and Communication from the Disability Issues Caucus, which he has served in various officer positions for over 16 years. He currently represents the caucus on the NCA’s IDEA Council.

**Kimberly D. Osborne, Ph.D.**  
**Mentorship and Leadership Council Chair**  
**Term: 2023 – 2025**  
[kim@drkimosborne.com](mailto:kim@drkimosborne.com)



For more than 25 years, Dr. Kimberly Osborne has been a trusted coach, mentor, and advisor to U.S. and foreign governments, multinational corporations, international NGOs, top-tier universities, and leading nonprofits. She built her career advising top leaders at organizations from startups to Fortune 500 companies like Symantec Corporation, Kelly Services, General Motors, American Honda Motor Company, lululemon, BlueShield of California, 3M, and others. She has proven herself as a change-maker with a masterful understanding of culture, information and influence in high-stakes, high-visibility environments. As a coach, consultant, and speaker, she addresses important subjects including transformational leadership, emotional intelligence, strategic communication, corporate culture and diversity, and enlightened use of power and influence.

**Devika Chawla, Ph.D., Ohio University**  
**Publications Council Chair**  
**Term: 2022-2024**  
[chawla@ohio.edu](mailto:chawla@ohio.edu)



Devika Chawla is Professor in the School of Communication Studies at Ohio University and Affiliated faculty with Interdisciplinary Arts, Women's and Gender Studies, Communication and Development, International Development Studies, and Southeast Asian Studies. Dr. Chawla's research focuses on communicative, performative, and narrative approaches to studying family, home, and its relationship to social identity. Specifically, she is interested in understanding how human beings transform themselves in the relationships that surround them, and the resources – social, political, economic – that are available to them. Most of her field research has taken place in the context of marriage and family life in contemporary urban north India. Dr. Chawla is the author of *Home, Uprooted: Oral Histories of India's Partition* (Fordham University Press), which won the 2015 Outstanding Book Award from the Ethnography Division and the International and Intercultural Division of the National Communication Association. She is Senior

Associate Editor (south Asia and southeast Asia) for the Oxford University Press Encyclopedia of Race, Ethnicity, and Communication. From 2019 to 2021, she served as editor-in-chief of *Departures in Critical Qualitative Research*, a journal published by the University of California Press.

**Shaunak Sastry, Ph.D., University of Cincinnati**

**Research Council Chair**

**Term: 2023-2025**

[sastrysk@ucmail.uc.edu](mailto:sastrysk@ucmail.uc.edu)



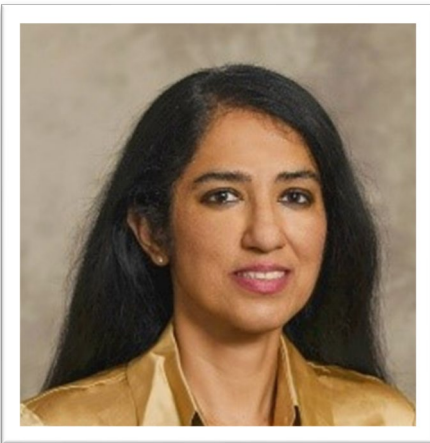
Dr. Shaunak Sastry, Ph.D. is Associate Professor of Communication at the University of Cincinnati and Director of The Cincinnati Project, a center for community-engaged research. His research and teaching interests are in the areas of health and culture, globalization and health, and the cultural politics of infectious diseases. His work combines ethnographic and field-based methods with critical analysis of public discourses of health. His work has been published in leading international peer-reviewed journals like *Health Communication*, *Communication Theory*, *Journal of Health Communication*, *Culture, Health & Sexuality*, *Frontiers in Communication*, and *Journal of International and Intercultural Communication*, in addition to several book chapters and more than 40 paper presentations at national and international conferences. He is a senior editor of the journal *Health Communication* and sits on the editorial boards of several other academic journals. He is the Chair-elect of the National Communication Association's (NCA) Research Council and is immediate past-chair of the Asian and Pacific American Caucus at NCA.

**Vinita Agarwal, Ph.D., Salisbury University**

**Teaching and Learning Council Chair**

**Term: 2021 – 2023**

[vxagarwal@salisbury.edu](mailto:vxagarwal@salisbury.edu)



Vinita Agarwal is Professor in the Department of Communication at Salisbury University (SU), Maryland. Dr. Agarwal's research theorizes ecologically aware, relational, and dialogic understandings of whole-person care in health promotion, disease prevention, and chronic illness management. Her monograph, *Medical Humanism, Chronic Illness, and the Body in Pain: An Ecology of Wholeness* (Lexington Press), integrates her long-term meditation practice, native knowledge, and professional training in Vipassana meditation and Ayurvedic diet and wellness principles to propose an ecological model of wholeness for the therapeutic relationship and healing communication approaches of traditional global medical systems and the biomedical model. Her commitment to service includes positions such as director for the foundational year of the Office of Undergraduate Research and Creative Activities and as chair of the Feminist and Gender Studies division, NCA.

**Shari Miles-Cohen, Ph.D., National Communication Association**  
**Secretary/Executive Director**  
**Non-voting Member**  
**(she, her, hers)**  
[Smiles-cohen@natcom.org](mailto:Smiles-cohen@natcom.org)



Shari Miles-Cohen, Ph.D., joined NCA as Executive Director in January 2022. Before joining NCA, Miles-Cohen served as the American Psychological Association’s (APA) primary expert on domestic human rights and issues affecting marginalized populations in the US, overseeing APA’s Ethnic Minority Affairs, Sexual Orientation and Gender Diversity, and Women’s Portfolios. She co-created and led APA’s flagship leadership development program and the innovative “I am Psyched! Initiative,” now a digitized exhibit in the Smithsonian Learning Lab.

Previously, Miles-Cohen led the Society for the Psychological Study of Social Issues, the African American Women’s Institute at Howard University, and the Women’s Research & Education Institute. She was a Congressional Fellow and a District of Columbia Commission for Women member. She has traveled extensively domestically and internationally to promote the interface between research and policy and has convened six international interdisciplinary conferences.

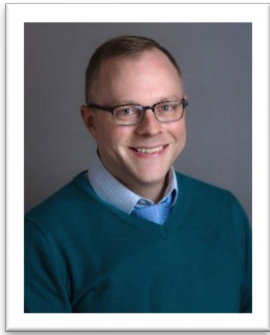
Miles-Cohen is a member of the Palo Alto University Board of Trustees. She is an APA Fellow and a member of professional societies focused on gender, ethnicity and culture, social issues, disability, leadership, science, and philanthropy.

Miles-Cohen earned her Ph.D. in personality psychology from Howard University and has published scholarly works throughout her career. Most recently, she co-authored an article on women’s leadership development and co-edited a book on eliminating health inequities for women with disabilities.

National Office Staff

## Executive Office

### Membership and Governance Departments



**Justin Danowski, M.A.**  
**Director of Membership and Governance**  
**(he, him, his)**

[jdanski@natcom.org](mailto:jdanski@natcom.org)

Cell: 217-836-9409

Justin has been at NCA since 2012. He is currently the National Office staff representative for interest groups, the NCA Executive Committee, and the Legislative Assembly. Justin also oversees NCA's national awards and policy statements.

Justin managed the membership database as NCA's Membership Manager from 2013 to 2017. He currently oversees membership operations and works with the Executive Director on membership building and retention.

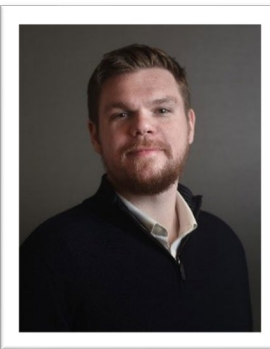


**Jennifer Fletcher**  
**Membersip Associate**  
**(she, her, hers)**

[jfletcher@natcom.org](mailto:jfletcher@natcom.org)

Jennifer has previously worked in the non-profit and higher education sectors and brings experience in communications, student services, and recruitment to her position. Immediately prior to joining the NCA, Jennifer served as Recruitment Specialist at the Universities at Shady Grove.

### Finance & Administration Department



**Joseph Ritchie**  
**Chief Financial Officer**  
**(he, him, his)**

[jritchie@natcom.org](mailto:jritchie@natcom.org)

Joseph Ritchie is a Senior Accountant with Raffa's managed accounting services department. He has over six years of public accounting experience and has served primarily the not-for-profit industry. Joe received his Master of Business Administration from the University of Maryland and graduated from Marist College with a Bachelor of Science in Accounting. He obtained the Not-for-Profit Certificate in Core Concepts from the American Institute of CPAs.

## Executive Office Continued



**Penelope Durham**  
**Executive Assistant**  
**(she, her, hers)**

[pdurham@natcom.org](mailto:pdurham@natcom.org)

For more than three decades, Penelope (Pene) Durham, has worked as an administrative support professional for C-Suite executives and those at the business operations level. Prior to joining the National Communication Association, Durham worked in the same capacity for a large telecommunications corporation and for a minority, woman-owned CPA firm. Durham earned her bachelor's degree in health education from the University of Maryland.



**Bianca Bush**  
**Office Manager**  
**(she, her, hers)**

[bbush@natcom.org](mailto:bbush@natcom.org)

Whether she has served as a building concierge, a receptionist for an esteemed organization of civil rights attorneys, or as an office assistant for a busy electric contracting company, Bianca Bush has thrived as an administrative professional. She brings more than a decade of experience, mostly as an office manager, to her work at the National Communication Association (NCA).

Before joining NCA, Bush worked for A Wider Circle, a social service organization in Washington, D.C. where she managed the office and supported programs and clients. Bush earned both a bachelor's degree in political science and an associate degree in paralegal studies from the University of the District of Columbia.

## Communications Department



**B. Denise Hawkins, M.A.**  
**Director of Communications and Public Engagement**  
**(she, her, hers)**

[bdhawkins@natcom.org](mailto:bdhawkins@natcom.org)

B. Denise Hawkins is an award-winning journalist and communications consultant based in the Washington, D.C. area. She is 2021-2022: Journalists in Aging Fellow (Gerontological Society of America), reporting on the intersection of religion and aging among African Americans.

During her career, B. Denise also held senior-level positions in public relations at Widmeyer Communications and Hyde Park Communications, where she leveraged her journalism experience and credentials in STEM and higher education to help her clients shape their narratives and reach racially diverse audiences.

B. Denise graduated from Howard University, earning a bachelor's degree in print journalism and a minor in microbiology. She received her master's degree in journalism from Pennsylvania State University.



**Patrick West**  
**Web & Digital Media Associate**  
**(he, him, his)**

[pwest@natcom.org](mailto:pwest@natcom.org)

Patrick is primarily responsible for maintaining the NCA website and digital marketing efforts and supporting content creation and dissemination via social media platforms. Prior to joining NCA, he worked for the MilesWest Group, managing their website, and creating marketing materials, business presentations, white papers, blogs, and other creative endeavors. Prior to working for The MilesWest Group, he worked for Xerox/Conduent Relocation as a consultant, marketing assistant, and proposal writer.

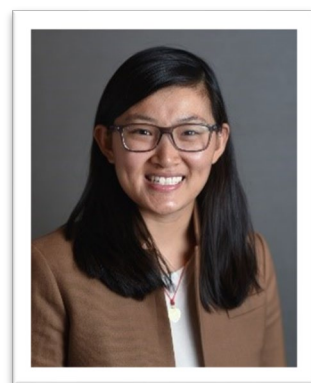
## Department of Research, Publications, and Professional Advancement



**Dane Claussen, Ph.D., MBA**  
**Director of Research, Publications, and Professional Advancement**  
**(he, him, his)**

[dclaussen@natcom.org](mailto:dclaussen@natcom.org)

Dr. Dane S. Claussen joined NCA in February 2023. He previously was a journalism/media or strategic communications professor at (in reverse chronological order) Semester at Sea/Institute for Shipboard Education, University of Idaho, Thiel College, Shanghai International Studies University, Point Park University and Missouri State University. Dane most often taught social science research methods, media law, media ethics, media management/economics, media history, and journalistic reporting/writing, but he also taught social media management, presentational literacy, media and society, media literacy, integrated marketing communications, public opinion, mass communication theory, writing the nonfiction book, and other courses. At Thiel College, where he was the James Pedas (full) Professor of Media, Communication, and Public Relations and department chair, Dane was course director of Presentational Literacy (an institution-wide required course) and redesigned the Communication Studies major/minor. At Point Park, where he also was full professor, Dane was the institution's Faculty Development Coordinator and Graduate Council chair and directed a large M.A. program for nine years. In NCA, he has been involved in the Mass Communication Division and LGBTQ division and caucus, and is a former editorial board member for Communication Education. Dane is the former editor of Newspaper Research Journal (2017-21) and Journalism & Mass Communication Educator (2006-12), author or editor of four scholarly books, and author of more than 100 academic articles, book chapters, essays, book reviews and editorials. In the Association for Education in Journalism & Mass Communication (AEJMC), he has headed five divisions and an interest group and served on the Publications Committee, Teaching Committee, and Diversity Task Force. Dane holds a B.S. in journalism (Oregon), an M.S. (Kansas State) and a Ph.D. (Georgia) in mass communication, and an MBA (Chicago Booth). Before entering higher education full-time, he was editor and/or publisher of daily, weekly, biweekly and monthly newspapers and magazines in Wisconsin, Washington state and Oregon; managed a newspaper management consultants network; and was a broker/appraiser for print media companies for sale. Dane also has been Executive Director of the American Civil Liberties Union of Nevada and a marketer for a study abroad company. He has visited (or lived in) all 50 US states (48 of them more than once) and, since 2006, visited almost 50 other countries for work and/or tourism.



**Hannah Y. Hayes, M.A.**  
**Research Assistant**  
**(she, her, hers)**

[hhayes@natcom.org](mailto:hhayes@natcom.org)

Hannah recently graduated from King's College London with a Master's in Eighteenth Century Studies, an interdisciplinary program consisting of English and History. Prior to living in London, she received her Bachelor's from American University with a double major in International Studies and History as well as a minor in Literary Studies. As the newest addition to NCA, she is interested in learning more about the organization, the inner workings of academic publishing, and is excited to have her first full-time job.



## Orientation Materials

### Legislative Assembly Meeting

The Legislative Assembly (LA) meets at least once a year at NCA's Annual Convention. There is typically a four-hour afternoon session the day before the convention begins, and a two-hour morning session on the third day of the convention. New for this year, the LA will be meeting virtually in April.

Business at the LA meeting is governed by NCA's Bylaws, and its decisions are guided by NCA's strategic plan. Per the NCA Bylaws, the Legislative Assembly meeting is governed by parliamentary procedure, and the following pages provide some relevant information in that regard.

There is always some standard introductory business that is addressed by the LA at the start of the meeting. It is standard to talk about the association's finances as well as NCA's operating budget for the upcoming calendar year. Each year members are invited to submit resolutions to the Resolutions Committee for ultimate consideration by the LA. If resolutions are submitted by the relevant deadline, they are put on the agenda for discussion by the LA at the annual meeting.

#### **Process and format for submitting proposals**

The Executive Committee asks each council/committee to review proposals and provide feedback prior to each EC meeting. The chair has the option to circulate a proposal to other council/committee members for comment. Chairs are also able to respond with comments, questions, and recommendations. Please note, a council/committee is not obligated to comment on each proposal.

All proposals to the EC and LA should include:

- Summary
- Strategic Priorities
- Financial Implications
- Recommendation
- Main Motion
- Exhibits

#### **Alternates (Proxies)**

NCA's Bylaws are silent on proxies but does specify how a replacement can be established.

According to Article III, Section V(D), "Vacancies among the representatives of Interest Groups, the four regional associations, the National States Advisory Council and the Association of Communication Administration Executive Committee may be filled in the same manner as the original representative was appointed".

For example, if a group's bylaws stipulate that the Chair is also the group's LA representative, and the chair cannot fulfill their LA member responsibilities or attend the annual LA meeting, the chair must resign their position as chair and the newly elected chair may participate in the LA meeting. In short, a vacancy in the position must exist for an alternate person to represent the group; that person must be elected in the same manner as originally prescribed by the group's bylaws.

## The Basics of Parliamentary Procedure

NCA Legislative Assembly abides by Robert's Rules of Order. Parliamentary procedure is simple in principle. It is based largely on common sense and courtesy. It just seems technical due to the special vocabulary used. If the vocabulary is understood, the rules are easy:

### Basic Principles of Parliamentary Procedure

Only one subject may claim the attention of the assembly at one time.

Each proposition presented for consideration is entitled to full and free debate.

Every member has rights that are equal to every other member.

The will of the majority must be carried out, and the rights of the minority must be preserved.

The personality and desires of each member should be merged into the organizational unit.

### Motions

The proper way for an individual to propose that the group take a certain action is by making a motion.

**Main Motions** have for their object the bringing of questions, or propositions before the assembly for consideration.

Only one main motion can be considered at a given time by the assembly.

**Subsidiary Motions** have for their object the modification or disposition of the main motion being considered. It is in order to propose them while a main motion is still before the assembly, and to vote upon them before voting upon the main motion.

**Privileged Motions** have no connection whatsoever with the main motion before the assembly but are motions of such importance that they are entitled to immediate consideration. The main business before the house may be temporarily set aside to address a privileged motion.

**Incidental Motions** arise "incidentally" out of the business of the assembly and have very common characteristics.

### Process for Handling a Motion

- **A member rises and addresses the presiding officer.**
- **The member is recognized by the presiding officer.** When a member has been recognized, the member is the only member entitled to present or discuss a motion.
- **The member proposes a motion.** The motion should begin "I move that" followed by a statement of proposal. It is not permissible to discuss the merits of the motion either prior to or immediately following the formal proposal of the motion.
- **Another member seconds the motion.** The member simply states, "I second the motion." If nobody seconds the motion, the presiding officer may ask "Is there a second to the motion?" If there is none, the Presiding Officer may declare "The motion is lost for want of a second."
- **The presiding officer states the motion to the assembly.** When a motion has been properly proposed and seconded, the officer repeats the motion to the assembly. It may then be spoken of as a "question", a "proposition", or a "measure."
- **The assembly discusses or debates the motion.** To speak, a member must obtain the floor in the same manner as when presenting a motion
  - The presiding officer should show preference to the proposer of the motion.
  - A member who has not spoken has prior claim over one who has already spoken.
  - The presiding officer should alternate between proponents and opponents of the motion.

- The presiding officer should recognize a member who seldom speaks in preference to one who frequently speaks.

### **Discussion must be Confined to the Question that is “Before the Assembly”**

**The presiding officer takes the vote on the motion.** Before taking the vote, the chairman ask, "Is there further discussion?" or "Are you ready for the question?" The chairman proceeds to take the vote by announcing "All in favor of the motion (STATE THE MOTION) raise your voting card and say 'aye'. The chairman then says "Those opposed raise your voting card and say 'No'."

**The presiding officer announces the results of the vote.** The officer announces the vote by saying "The motion is carried; therefore (STATE THE INTENT OF THE MOTION)." or if the vote is in the negative, the officer states "The motion is lost." Another motion is then in order.

### **Amending a Motion**

The purpose of the motion-to-amend is to modify a motion that has already been presented in such a manner that it will be more satisfactory to the members. The following are common methods of amending

- By addition or insertion to add something to the motion which it did not contain.
- By eliminating or striking out to subtract or eliminate something from the original motion.
- By substitution to eliminate something from the original motion and substitute something else in its place.

### **An Amendment may be Hostile, but it must be Germane**

A hostile amendment is opposed to the spirit of the motion to which it is applied. To be germane, an amendment must have direct bearing on the subject of the motion to which it is applied. An amendment may nullify the original motion, but if it relates to the same subject matter, it is germane.

### **Types of Amendments:**

- Amendment of the First Rank - An amendment to the motion.
- Amendment of the Second Rank - An amendment to an amendment, that modifies and relates directly to the amendment, and NOT to the original motion.

### **No Amendment Beyond the Second Rank is Possible**

If it is desired to amend two separate and unrelated parts of a motion, then it must be done with two amendments of the first rank. Until an amendment of the second rank is voted on no other amendment of the second rank is in order. Until the amendment of the first rank is voted upon, no other amendment of the first rank can be proposed.

### **Order of Voting on Amendments**

- Amendments are voted upon in inverse order of proposal.
- Discussion is held and the vote is taken upon the amendment to the amendment.
- Discussion is called for and the vote is taken upon the amendment to the motion.
- When the vote on the amendment has been taken, discussion on the motion as amended is opened and when completed, a vote is taken upon the motion as amended.

**NCA’s parliamentarian for this year is Nicole A. Learson, PRP (Professional Registered Parliamentarian).**

**Robert’s Rules of Order FAQs:** <https://robertsrules.com/frequently-asked-questions/>

# Action Items

**ITEM 1 – Credentials Report (ACTION)****Meetings Conducted Virtually**

The Legislative Assembly representatives, upon clicking the meeting link, will be placed in a virtual waiting room where attendance will be taken by an NCA staff member. Once counted, the representative will be admitted into the virtual meeting space.

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The first report that will be given to LA members is the credentials report. This report tells the Legislative Assembly how many delegates have registered for the meeting. A quorum is a majority of the total number of delegates defined in the NCA Bylaws. Once the Legislative Assembly adopts the credentials report, it is authorized to conduct business in the name of NCA.

The credentials report will be giving by First Vice President Marnel Niles Goins.

**ACTION ITEM: Approval of the Credentials Report**

A motion is made by First Vice President Niles Goins, which needs a second, and vote taken to approve the report.

## ITEM 2 – Standing Rules (ACTION)

### Meetings Conducted Virtually

The Legislative Assembly representatives, upon clicking the meeting link, will be placed in a virtual waiting room where attendance will be taken by an NCA staff member. Once counted, the representative will be admitted into the virtual meeting space.

Items that are not on the published agenda may only be considered after all other agenda items have been taken up and following a two-thirds vote to consider. Prior to such vote, the maker of a substantive motion may have up to two minutes to explain (not debate) the proposed motion to the body.

- Only Legislative Assembly members shall offer motions and vote.
- Motions must be given to the Director of Membership and Governance, Justin Danowski, via the private chat function. This process is intended for substantive motions and amendments, and when requested by the presiding officer.
- Delegates must use the “raise hand” function when requesting to speak. The presiding chair will recognize only those utilizing the “raise hand” function. Delegates shall state their name and the constituency represented prior to starting to speak.
- No delegate may move the previous question (close debate) prior to an opportunity for one affirmative and one negative speech on a motion.
- During debate on a motion, affirmative and negative sides will alternate speaking turns.
- Delegates may speak for up to two minutes when recognized. Non-members of the LA may address the LA with the permission of the assembly.
- The presiding officer may invite the members and guests to informally consider a motion for a specified length of time. During such time, members will be recognized to speak and will be allowed additional opportunities at the discretion of the chair. When the set time expires, the chair may take a straw poll if no motion is offered for formal consideration.
- Each NCA member who offers a resolution shall have the right to explain their resolution to the Resolutions Committee. The Resolutions Committee may: (1) endorse, (2) oppose, or (3) offer no recommendation, regarding resolutions submitted to the committee.
- The Executive Committee (EC) at an EC meeting following a convention and before the next annual convention shall review and approve the minutes of LA meetings. Copies of minutes reviewed by the EC shall be distributed to LA members serving at the next meeting.

### **ACTION ITEM: Approval of the standing rules.**

A motion must be made, seconded, and vote taken to approve the standing rules.

**ITEM 3 – Agenda (ACTION)**

**Legislative Assembly Agenda  
Friday, April 21, 2023  
1:00 P.M. – 3:00 P.M.  
Virtual Meeting**

**INTRODUCTORY BUSINESS**

Call to Order

ITEM 1 – Credentials Report (Two Minutes)

ITEM 2 – Standing Rules (Two Minutes)

Introductions (Five Minutes)

ITEM 3 – Agenda (Two Minutes)

Reports

President’s Report (Five Minutes)

First Vice President’s Report / Convention Update (Five Minutes)

Executive Director’s Report (Five Minutes)

**BUSINESS ITEMS**

ITEM 4 – Resolution Supporting the Inclusion of the Foundational Communication Course in U. S. College and University Core Requirements (30 Minutes)

ITEM 5 – Journal Editor Endorsements (Five Minutes)

ITEM 6 – Strategic Plan Goals for the Legislative Assembly (60 minutes)

**CONCLUDING REMARKS**

**ADJOURN**

**ACTION ITEM: Approval of the agenda**

A motion must be made, seconded, and a vote taken to approve the agenda.

## ITEM 4 – Resolution Proposal (ACTION)

Resolution Supporting the Inclusion of the Foundational Communication Course in U.S. College and University Core Requirements

**Submitted by: Teaching and Learning Council**

### Summary:

Vinita Agarwal, Teaching and Learning Council Chair, drafted the proposed resolution in support of the Foundational Communication Course in June 2022. The draft resolution was crafted based on guidance from the Task Force on Strengthening the Basic Course report (chair, Cheri Simmonds, Illinois State University; 2013). The proposed resolution was reviewed by TLC members and feedback was incorporated. Based on TLC feedback, the draft was also circulated to the officers of the Basic Course Division for feedback and approval.

The Resolutions Committee reviewed the proposed resolution in August 2022 and provided suggested edits to the TLC. Edits were incorporated by the TLC and the Resolutions Committee chose to endorse and forward to the Legislative Assembly for final approval.

### Strategic Priorities relevant to this proposal:

Goal 1 – Create Conditions to Support and Empower Members

1.2 Enhance membership access, engagement, and sense of ownership in the association

Goal 2 – Promote Communication’s Value

2.1 Enhance public awareness and understanding about the value of the discipline

2.2 Promote Communication’s significance in challenging existing structures and fostering meaningful change

2.3 Advocate for Communication-informed institutional and public policies

### Financial Implications:

Staff time is required to promote the resolution to members, departments, and media outlets.

### Recommendation:

The 2022 Resolutions Committee endorsed the proposed resolution.

### Main Motion:

To adopt the resolution and add it to NCA’s public resolution platform.

### Exhibits:

Exhibit 1 – Proposed Resolution

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### ACTION ITEM: Vote on proposed resolution.

The motion is forwarded to the LA by the Resolutions Committee with endorsement and does not require a second. The LA may discuss, followed by a vote.



**Resolution Supporting the Inclusion of the Foundational Communication Course in U.S. College and University Core Requirements**

Whereas the National Communication Association is the largest scholarly association in the world dedicated to the study and teaching of Communication and is an integral community of thousands of Communication scholars, teachers, and practitioners.

Whereas the National Communication Association is committed to prioritizing and enhancing the foundational communication course in institutions of higher education.

Whereas the foundational communication course is central to upholding the principles and practices of effective human communication.

Whereas the foundational communication course signifies that communication is its own discipline with unique contributions to both higher education and to the world at large.

Whereas the foundational communication course has been central to the communication discipline from an instructional and disciplinary perspective and for supporting the health of graduate programs and disciplinary association membership interests.

Whereas the foundational communication course is central to the teaching of communication skills by faculty with a background in the discipline of Communication to a wide array of instructional constituencies.

Whereas the foundational communication course is central to the teaching of communication skills (such as monitoring and presenting yourself, practicing communication ethics, adapting to others, practicing effective listening, expressing messages, identifying and explaining fundamental communication processes, and creating and analyzing message strategies), by faculty with a background in the discipline of Communication to a wide array of instructional constituencies.

Whereas NCA supports and defends the inclusion of a communication course or courses in college and university core requirements including the multiplicity of approaches that it signifies and the instruction of that course or courses by faculty trained in the discipline of communication.

Whereas NCA maintains that student delivery of presentations in hybrid, online, or in-person formats without rigorous training and evaluation by Communication faculty does not constitute Communication competency.

NOW, THEREFORE, BE IT RESOLVED, THAT THE NATIONAL COMMUNICATION ASSOCIATION affirms the fundamental value of foundational communication skills for all students, reaffirms the importance of its teaching by trained communication experts, and advocates for the inclusion of the foundational communication course in the university core curricula of institutions of higher education.

## ITEM 5 - Journal Editor Endorsements (ACTION)

The below nominees were recommended by the Publications Council to the Executive Committee of the Legislative Assembly. The nominees are forwarded with full recommendation to the Legislative Assembly by the Executive Committee.

Nominations are for editors to serve during the period of January 1, 2024 – December 31, 2024, as editor-elect and during the period of January 1, 2025 – December 31, 2027, as editor. Nominees:

Publications	Editor-Elect
<i>Communication and Critical/Cultural Studies</i>	Marina Levina, The University of Memphis
<i>Text and Performance Quarterly</i>	Co-Editor – Kimberlee Pérez, University of Massachusetts Amherst Co-Editor – Dustin Goltz, DePaul University

***Nomination letters and CVs can be accessed using the link below. You must login to your NCA membership account to view the materials.***

[Legislative Assembly Materials | National Communication Association \(natcom.org\)](#)

**ACTION ITEM: Approval of Editor-Elect nominees.**

**Motion:**

**To approve Marina Levina as Editor-Elect of *Communication and Critical/Cultural Studies*.**

The motion is forwarded to the LA by the Publications Council with endorsement from the Executive Committee and does not require a second. The LA may discuss, followed by a vote.

**Motion:**

**To approve Kimberlee Pérez and Dustin Goltz as Co-Editors of *Text and Performance Quarterly*.**

The motion is forwarded to the LA by the Publications Council with endorsement from the Executive Committee and does not require a second. The LA may discuss, followed by a vote.

# Discussion Items

## ITEM 6 – LA Strategic Plan Goals (DISCUSSION)

Each LA member will move to a preassigned breakout room to share how their interest group/affiliation priorities aligns with the 2023-2027 NCA Strategic Plan.

### Goals:

1. To begin NCA's journey toward a Strategic Plan the LA can put into action across the Association.
2. To start a conversation about interest groups/affiliations aligning activities with the Strategic Plan.
3. To better understand interest group/affiliation activities.

### Logistics:

- Each breakout room will have a facilitator (Executive Committee member or National Office staff)
- Each group will need a note taker. There will be time for three or four groups to report out after group discussion.
  - Please email all notes to Justin Danowski after the meeting ([jdanski@natcom.org](mailto:jdanski@natcom.org))
- Facilitators will introduce themselves and name the preassigned strategic plan goal to discuss.
- Each group member should introduce themselves and affiliation.

### Discussion Topic:

- Begin discussion of preassigned goal and how it aligns with interest group/affiliation objectives, plans, or activities for this year.

### Outcomes:

- The National Office will compile the notes from each group and distribute them to LA members in May.

Small group discussion (30 minutes)

Report out from three or four groups (20 minutes)

Summary (10 minutes)

**Reminder: Please email all notes to Justin Danowski after the meeting ([jdanski@natcom.org](mailto:jdanski@natcom.org))**

NCA Strategic Plan on the next page.

NATIONAL COMMUNICATION ASSOCIATION

# STRATEGIC PLAN



2023–2027

CHARTING NCA'S PATH FOR THE FUTURE

*Adopted by the NCA Legislative Assembly in November 2022*

**VISION:** Transforming Lives through Communication

**MISSION:** Advancing Communication scholarship, teaching, and practice to foster a better world

## GOAL 1—CREATE CONDITIONS TO SUPPORT AND EMPOWER MEMBERS

*Strategic Objective Statements*

- 1.1 Support excellence in Communication-related scholarship, pedagogy, and service
- 1.2 Enhance member access, engagement, and sense of ownership in the association
- 1.3 Maintain ethical standards for research, teaching, and service

## GOAL 2—PROMOTE COMMUNICATION'S VALUE

*Strategic Objective Statements*

- 2.1 Enhance public awareness and understanding about the value of the discipline
- 2.2 Promote Communication's significance in challenging existing structures and fostering meaningful change
- 2.3 Advocate for Communication-informed institutional and public policies

## GOAL 3—EMBRACE AND ENACT INCLUSION, DIVERSITY, EQUITY, AND ACCESS

*Strategic Objective Statements*

- 3.1 Provide the tools for members to value and promote inclusivity, diversity, equity, and access within all disciplinary spaces and societal practices
- 3.2 Create and improve structures, programs, practices, and policies within NCA that ensures all members are able to engage in the association and thrive in their professional pursuits
- 3.3 Promote and advocate for inclusivity, diversity, equity, and access in the field of Communication and within NCA

## GOAL 4—CULTIVATE A THRIVING AND RESPONSIVE ORGANIZATION

*Strategic Objective Statements*

- 4.1 Nurture and support a membership, volunteer leadership, and national office staff that are energetic, collaborative, and engaged
- 4.2 Foster reflexive governance and administrative practices and informed decision-making
- 4.3 Collaborate with impacted communities to advocate for Communication-informed policies and structures

WWW.NATCOM.ORG

# Reports

President

Report to be given at the LA meeting.

First Vice President

Submitted by Marnel Niles Goins



I've been working hard on planning the 2023 Convention in National Harbor, MD. Items worth noting include:

- I found a company to provide childcare at the convention. Members will be able to sign up for it as part of the online registration process.
- I'm in the process of planning a Children's Freedom Festival at the convention. The festival will be a public speaking competition for elementary school students in the DC area to present poetry and prose in front of other schools and NCA members. Be on the lookout for the call for judges, coming soon!
- I finalized the Carroll C. Arnold Distinguished Lecturer, who will be Dr. E. Patrick Johnson, Dean of the School of Communication at Northwestern University.
- I continue to work with special series planners, discussing expectations, and reviewing their calls for the convention.
- I am working on having an extra plenary with a special keynote.
- I am also working on additional special sessions, sponsored by the 1st VP.
- I answered questions from members regarding the 2023 convention (and forwarded several of them to Kristin).
- I reached out to many interest group chairs to individually thank them for posting their calls.
- I visited the Gaylord National Harbor with Kristin and B. Denise. We took a tour of the hotel and were able to make some decisions on space allocations.
- With Kristin's departure, I've been playing a more significant role in responding to members queries about convention submissions, and in particular, interest group planners and their interaction with our Convention Central system.

Outside of Convention planning:

- Along with other EC members, I attended several business meetings at the November Convention.
- I attended Zoom meetings with the elected officers of NCA and the Executive Director.
- I attended the holiday party in December at the National Office.

In service,

*MARNEL*

Marnel Niles Goins, NCA 1st Vice President



Second Vice President

Submitted by Jeanetta D. Sims

First, thank you for the opportunity to serve NCA for the next four years in various capacities on the Executive Committee. It is an honor and privilege to be entrusted to share in the work of strengthening our Association and our members' ties to both NCA and to one another. I am grateful for you and for the blessings that lie ahead through service.

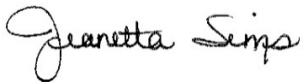
Thank you to current and past NCA National Office Team leadership (Executive Director Dr. Shari Miles-Cohen, B. Denise Hawkins, Justin Danowski, Kristin Yednock, and the entire team). Their level of excitement, dedication, and care for our Association is wonderful to witness.

Since learning in January of my election to serve as NCA's next Second Vice President, my primary work has been to get acclimated to the new rhythm of our Association's work and my role in it. At this early stage, I have been in conversation with Association members and with the National Office to assume duties and prepare to meet the year's upcoming deadlines and next steps. This work has involved listening and learning from Kristin and Justin about the milestones associated with the 2024 convention, reviewing the concerns of our Association members received via email, and beginning to prepare a team of Association members willing to share insights and contributions toward a meaningful 2024 convention. The work of the 2024 convention planning and theme development, though not at all finalized, is underway. Additionally, I have initiated a conversation to explore increased virtual learning opportunities in 2024, which would lead up to the convention.

Along with the 2024 convention work, I have attended the 2023 Executive Committee Virtual Meetings in January and March as well as the in-person 2023 Leadership Retreat and Executive Committee meetings in February.

Thank you again for the opportunity to serve, and I look forward to sharing more details and activities in future reports.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jeanetta Sims".

Jeanetta D. Sims, Ph.D., APR  
NCA Second Vice President

Immediate Past President

Submitted by Roseann M. Mandziuk

Following the NCA meeting in November, I completed my Presidential duties. These activities included attending additional virtual meetings with the Executive Director and the Executive Committee meetings, strategizing for the next stages of the NCA Strategic Plan, and working with the National Office staff to prepare for the coming year.

My primary activities in 2023 have focused on two efforts, in addition to attending the Executive Committee meeting in February in Washington, DC, and also our monthly virtual meetings.

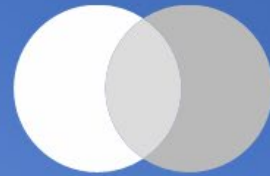
First, I serve as chair of the NCA Leadership Development Committee this year, which will seek nominations for over 50 leadership positions in our association. I prepared for the NCA Governance meetings where the LDC met and discussed our tasks. Chief among our IDEA goals will be to develop rubrics for the Committee's evaluation of nominations. We also developed a timeline for our nominations and review processes.

Second, I represented NCA at two regional conventions, the Eastern Communication Association convention in Baltimore, Maryland and the Southern States Communication Association convention in St. Petersburg, Florida. I participated in the NCA Panel, "Enacting Transformational Change," at both meetings, and also attended the associations' business meetings, awards luncheons, and many other programs.

Finally, I worked with NCA Finance Committee Chair Rich West, and NCA member Jeff Child, to write the recent statement that our association issued in response to efforts to eliminate tenure.

Executive Director

[PDF of PowerPoint Presentation](#)




NATIONAL COMMUNICATION ASSOCIATION  
TRANSFORMING LIVES THROUGH COMMUNICATION

EXECUTIVE DIRECTOR'S REPORT  
TO THE  
LEGISLATIVE ASSEMBLY

SHARI MILES-COHEN

WASHINGTON, DC | 2023



**THE NATIONAL OFFICE** is becoming a collaborative, evidence-informed, project-driven organization. The National Office partners with the EC to Transform Lives through Communication by effectively serving our members and the Discipline with a culture and climate that is inclusive, diverse, equitable, accessible, and welcoming.

## SELECTED ACCOMPLISHMENTS IN YEAR ONE AND YEAR TWO QUARTER ONE

- 2023–2027 Strategic Plan Adopted by Legislative Assembly (LA). Align staff and resources to maximize the success of the new plan. Guiding staff and governance groups in establishing annual goals and metrics aligned with the Strategic Plan.
- NCA IDEA Strategic Plan Endorsed by LA.
- Institutionalized orientations for NCA Leaders (LA, EC, Standing and Governance Committees, Divisions, LA). Designed Leaders Retreat to build community; feedback has been overwhelmingly positive.
- Continuing to build an evidence-informed culture and seeding collaboration opportunities at all levels. Soliciting and utilizing member feedback to inform programming and processes. Work underway on 2023 Membership Survey, Convention Survey, and staff training.
- Instituted legal review of NCA contracts to mitigate risk. Instituted vendor selection process based on three bids, one of which must be from an Organization owned and operated by a member of an under-represented group.
- Initiated process to resolve charitable registration issues in consultation with legal counsel and auditors.
- Web redesign RFP refined for 2023 bids. Staff will review the proposals received.

## HIGHLIGHTS *(continued)*

- Invested in making National Office a welcoming space for members and staff. Refreshed the National Office and hosted three NCA receptions since August 2022. Plans are underway to host Communication Department chairs from Washington, D.C., Maryland, and Virginia universities in the second quarter, possibly when the USC School of Communication Director is visiting.
- Hosted a successful 2022 convention in New Orleans. More than 4,200 attended and more than 5,000 unique names appeared in the program in 1,000 sessions.
- NCA awarded nearly \$205,000 in grants that supported member projects and programs throughout 2022.
- Based on the positive feedback received from an NCA grantee, who was invited to present at the 2022 SSCA, we decided to feature at least one NCA grantee as part of NCA programs at the Regional Conferences. All current program staff will attend at least one regional meeting to better understand the regional meetings and build relationships with our affiliate partners, and at the same time, with our NCA leaders and members in attendance.
- Leadership Development Committee received a record number of governance and award committee nominations.

## HIGHLIGHTS *(continued)*

- Members want us to do more “Advocacy” on social issues.
  - Three public statements issued.
    - NCA Statement Affirming the Importance of Academic Freedom with the Classroom (March 2022).
    - NCA Executive Committee Statement on Academic Freedom (March 2023).
    - NCA Executive Committee Statement on Tenure (March 2023).
  - Three advocacy events planned for the November convention featuring the National Humanities Alliance, Consortium of Social Science Associations, and federal agency representatives.
  - NCA’s application for consultative status to the United Nations (UN) Economic and Social Council (ECOSOC) is under review. The ECOSOC is central to the UN system to advance the three dimensions of sustainable development – economic, social, and environmental.
  - Taylor & Francis—NCA Publishing pathway initiative discussions are underway.
  - NOLA-NCA initiative is moving forward.

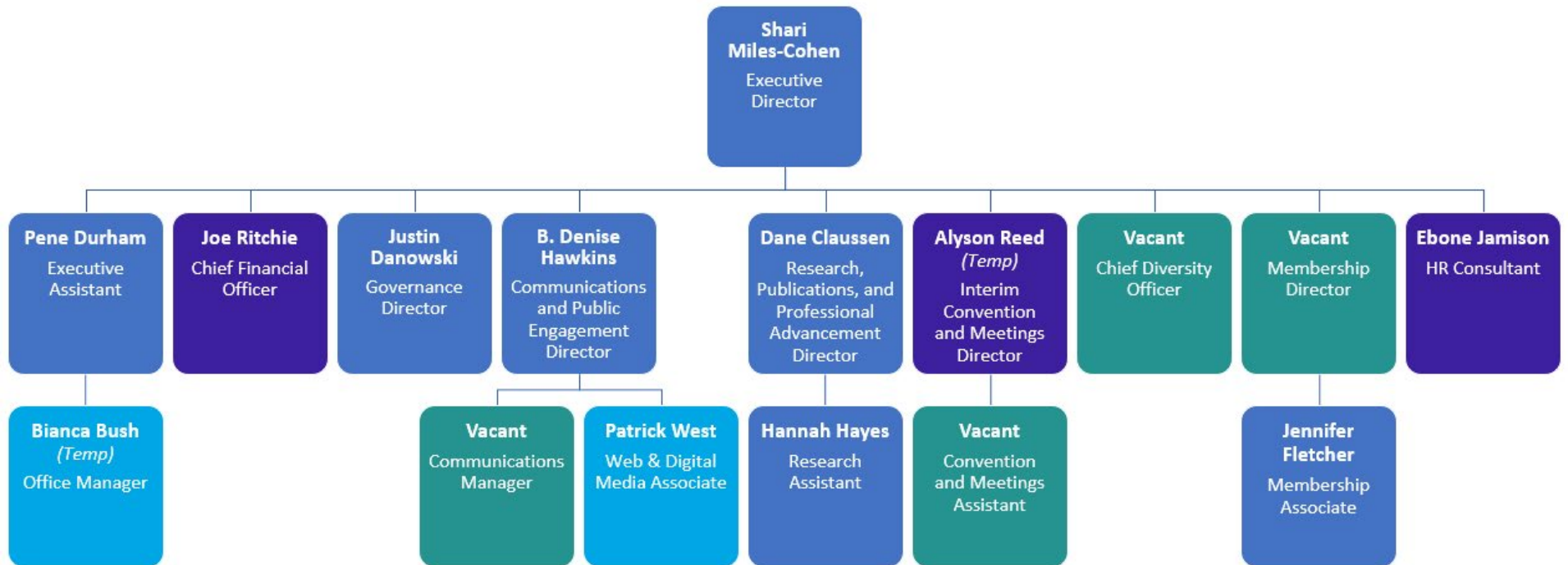
## AND EVEN MORE HIGHLIGHTS

- Job descriptions created and 2022 annual performance evaluations were conducted. 2023 Annual Performance Goals finalized through a collaborative process. The first quarterly reviews are set for the week of April 3<sup>rd</sup>.
- Employee Handbook revised, approved, and distributed. Employee onboarding is refined in consultation with new hires and HR consultant.
- Engaged team in planning 2023 staff retreat. Scheduled for March 21 and 22.
- Investing in Professional Development.
  - Senior Team completed two-day Management Training Program in 2023 first quarter.
  - Junior staff professional development is also provided with professional development funds.
  - In April, the entire team participated in first of a series of workshops to build an evidence-informed culture in the National Office.



# NCA NATIONAL OFFICE ORGANIZATIONAL CHART 2.0

## *Interim Reorganization*



We also consult with professionals on issues including legal, IT, convention and meetings, graphic design, professional development, Web maintenance and design, and special projects as needed *(See purple boxes)*.

In addition, we have registered to participate in the District of Columbia Mayor’s Summer Youth Program, which may provide us with three summer interns (two high school seniors who work on their student newspapers and one college student who is a Communication major).

## IDEA Council

Submitted by Jim Cherney, Interim IDEA Council Chair

### IDEA Council Members

Name	Representing Caucus	Institution
Anjuli J. Brekke	Asian / Pacific American Caucus	University of Wisconsin-Parkside
Lisa Calvente	Caribbean Communication Caucus	University of North Carolina, Chapel Hill
James L. Cherney	Disability Issues Caucus	University of Nevada, Reno
Elizabeth F. Desnoyers-Colas	Women's Caucus	Georgia Southern University
Jaime Guzmán	La Raza Caucus	California State University Northridge
Deryl Johnson	Caucus on LGBTQ Concerns	Kutztown University
Natonya Listach	Black Caucus	Middle Tennessee State University
Barbara Liahna Stanley	Indigenous Caucus	Arizona State University
TBD	SWANA Caucus	

As approved by this council, I will serve as the IDEA Council Chair as a temporary replacement between January 1 – July 1, 2023, for Cerise L. Glenn while she is on leave.

### Report of IDEA Council Activities

#### 1. Report of our business meeting at NCA in 2022

- A. We welcomed the new acting representative Liahna Stanley from Indigenous Caucus.
- B. We were informed of Executive Council approval of the Cerise Glenn's leave and clarified the remaining steps needed for Jim Cherney to stand as Temporary IDEA Council Chair.
- C. Roseann Mandziuk reported on the status of the IDEA Strategic Plan and we discussed the IDEA Council's role going forward with implementation.
- D. We discussed the status of the two proposed amendments and decided to revisit those in February when we had more information about what the IDEA Strategic Plan might mean for the council's role.
- E. Shari Miles-Cohen explained the plan for hiring the new diversity officer.
- F. Members reported that some caucuses were concerned about making changes to their bylaws regarding qualifications for the representatives, but since Jim Cherney (DIC) and Deryl Johnson (LGBTQ Concerns) were both running for re-election and anticipated winning, we decided to revisit this question in February.
- G. Discussed presentation of award to Rachel Griffin, who would be at the convention on Saturday. We planned to give it at the Intercaucus Reception. [Note: we later learned she would leave before the reception, so Jim presented it to her at her last panel that day.]

#### 2. Report of the IDEA Council meeting at the February 2023 Leadership Retreat

- A. We welcomed Lisa Calvente, the representative from the new Caribbean Communication Caucus.
- B. We reviewed our award calls and discussed their success, and determined that we did not wish to make any changes at this time.

- C. We revisited the question of crafting guidelines for the election of caucus representatives, and determined that several of the caucuses have made changes to their bylaws along the lines proposed earlier. We decided that we would continue to encourage other caucuses to do so but to avoid dictating what they should do with their bylaws.
- D. We decided to table the amendments to the NCA Bylaws until we had a clearer idea of the mandate for the incoming diversity officer.
- E. We discussed next steps in implementing proposed actions under the IDEA Strategic Plan. The current priorities are to coordinate with the new Diversity Officer once hired and to gather data on diversity and access in future surveys of NCA members.
- F. We planned for NCA 2023
  - a. We plan to create panels on three topics: Freedom to Live (emphasizing topics of oppression such as police brutality), Freedom to Teach (focusing on controversial curricula such as CRT, Sexuality, and Gender Studies), and Freedom to Lead (a panel led by the new caucuses that might focus on global indigeneity).
  - b. We discussed concerns with the 2022 Intercaucus Reception and plan to evaluate and contribute to arrangements for the 2023 reception.

Mentorship and Leadership Council

Name	Position	Institution
Yea-Wen Chen	Member	San Diego State University
Lisa K. Hanasono	Member	Bowling Green State University
Raquel Moreira	Member	Southwestern University
Bala A. Musa	Member	Azusa Pacific University
Eddah Mbula Mutua	Member	St. Cloud State University
Kimberly D. Osborne	Chair	-
Keri K. Stephens	Member	University of Texas, Austin

National Office liaison: Shari Miles-Cohen

## Publications Council

Submitted by Devika Chawla, Publications Council Chair

### Publications Council Members

Name	Position	Institution
Godfried Agyeman Asante	Member	San Diego State University
Nicholas David Bowman	Member	Syracuse University
Devika Chawla	Chair	Ohio University
Rachel E. Dubrofsky	Member	University of South Florida
Aisha Durham	Member	University of South Florida
Todd L. Sandel	Member	University of Macau
Angharad N. Valdivia	Member	University of Illinois at Urbana-Champaign

National Office liaison: Dane Claussen

NCA Research Assistant: Hannah Y. Hayes

- I. Between NCA in November 2022 and February 2023, council members spent time actively recruiting members for the two open editorships—CCCS and TPQ. The PC chair had numerous virtual and phone meetings with potential applicants.
  - II. At the February 2023 Washington DC meetings of councils, the PC deliberated on the applications and successfully voted on editors-elect candidates for CCCS and TPQ. The candidates were subsequently endorsed by the Executive Committee.
  - III. In November 2022, many NCA editors requested a “virtual hub” where they might be able to share best practices, ideas, and challenges with each other. A Teams hub has been created for Editors. In addition, we have also created a Teams Hub for the PC.
  - IV. At the February meetings the councils were tasked to come up with at least one actionable item that links with specific sections of NCA’s Strategic Plan (SP), to be delivered by November 2023. The following is a list of new and ongoing items that the PC will work on to align our goals with the SP; we hope to have many delivered by the 2023 convention.
  - V. Other council tasks included generally overseeing the work NCA’s publishing program, attending meetings, and communicating with editors/T&F/DC office staff, reviewing Aims & Scopes submitted by new editors-elect, reviewing special issues etc.
- A. Strategic Plan (1.2)
    - Conduct informal orientation meetings with editors-elect.
    - Place good practices for editors on the NCA website.
    - Ask for editorial vision early in the editor-elect process.
  - B. Strategic Plan (3.1)
    - Proposal to incentivize editor candidates from non-R1 or R2 to apply for NCA editorships.
  - C. Strategic Plan (3.2)
    - Continue work on assembling good practices for editorial board creation.
  - D. Strategic Plan (4.1)
    - Rework the NCA double session, “How to Publish in NCA Journals,” by moving the second section of the slot to Scholar’s Office Hours and use the session to run a “reviewer session.”
    - Create a Teams Hub for NCA journal editors, where good practices documents will be located.

## Research Council

Submitted by Shaunak Sastry, Research Council Chair

Name	Position	Institution
Iccha Basnyat	Member	George Mason University
Christopher J. Carpenter	Member	Western Illinois University
Jiyoung Lee	Member	Sungkyunkwan University
Annette D. Madlock	Member	Sister Circle Writers
Shaunak Sastry	Chair	University of Cincinnati
Paul Schrodtt	Member	Texas Christian University
Benjamin Warner	Member	University of Missouri

National Office liaison: Dane Claussen

NCA Research Assistant: Hannah Y. Hayes

The RC team met during the 2023 retreat and made progress on several items pertaining to the convention and its other scheduled agenda items.

### I. **Research Cultivation Grant:**

- a. RC deliberated and approved some minor language changes in the call for applications for the RCG in order to clarify minor confusions and make the call more straightforward. Provisions related to eligibility of applicants with internal funding was clarified.
- b. The RC also discussed strategies to promote applications, including retooling the expectations from panelists in the RCG panel during the convention.

### II. **NCA Convention 2023 Planning:** The RC will be offering four panels during the year's convention:

- a. **Celebrating 2022 Woolbert winner:** Dr. Ron Jackson. *Cultural Contracts Theory: Toward an Understanding of Identity Negotiation,* published in *Communication Quarterly* in 2002.
- b. **Research Cultivation Grant Panel:** 2022 grantees are being contacted. A Zoom meeting will be scheduled to go over expectations on what the panel should include. RC is keen that the panel becomes a resource for new applicants and a pedagogical, experiential panel, rather than a mere reporting of results.
- c. **Topical Panel on Open Science/Open Access in Comm:** RC member Chris Carpenter is organizing this panel, which includes representation from Communication scholars that are involved in OS/OA efforts, as well as representation from T&F. We will promote this panel in partnership with the NCA office.
- d. **RC Business meeting**

### III. Deliberations on Mid-Career Scholars' Writing Retreat and Doctoral Honors Seminar are typically held at this point of the calendar year –none this year due to their not being scheduled for 2023.

## Teaching and Learning Council

Submitted by Vinita Agarwal, Teaching and Learning Council Chair

Name	Position	Institution
Vinita Agarwal	Chair	Salisbury University
Kristen C. Blinne	Member	State University of New York, Oneonta
Qingwen Dong	Member	University of the Pacific
Jon A. Hess	Member	University of Dayton
Sandy Pensoneau-Conway	Member	Southern Illinois University, Carbondale
Katherine S. Thweatt	Chair-Elect	State University of New York, Oswego
Andrea J. Vickery	Member	State University of New York, Oswego
David A. Yastremski	Member	Ridge High School

National Office liaison: Dane Claussen

NCA Research Assistant: Hannah Y. Hayes

### **Chair's Report to the April 2023 Legislative Assembly**

At the February leadership retreat discussions focused on: (a) the need for advocacy at the K-12 level to promote Communication's value, (b) to support inclusive pedagogy in ways that address systemic challenges to IDEA values, (c) to create resources for graduate program directors, (d) translate TLC's efforts in structural ways through publication or alternative media dissemination for audiences within and outside of the higher education setting, (e) support NCA's doctoral program database development for prospective students searching the website, and (f) review upcoming NCA Foundational Course Resolution.

Following the February leadership retreat, the TLC has met twice for its monthly meetings (March and April). The following updates summarize our work and discussions since the leadership retreat:

1. Initiated discussions with NCA Executive Director, President, and First Vice President (FVP) regarding the best mechanism for K-12 advocacy and to further actionable progress on NCA's stand and position at the state and K-12 levels. The best course of action was to set up a workgroup (versus Presidential or FVP task force). Dr. Shari Miles-Cohen, ED, is looking into the process for initiating a K-12 workgroup to focus on this issue and will be getting back to the TLC on next steps.
2. TLC-sponsored three panels are under development for submission to NCA by the May deadline:
  - a. Panel on Professional Identity and Development, by Katherine Thweatt
  - b. Panel on Inclusive Pedagogy, by Jon Hess (lead), Qingwen Dong, and Andrea Vickery
  - c. Panel on critical thinking and advocacy in K-12 educational contexts, by David Yastremski (lead), Sandy Pensoneau-Conway, and Qingwen Dong
3. Create resources for graduate program directors:
  - a. Short course for NCA developed by Qingwen Dong (lead, chair), Sandy Pensoneau-Conway (co-chair), Jon Hess (co-chair), and presenter: Katherine Thweatt.
  - b. Short course titled "Strategies and Tactics for Cultivating Graduate Teaching Assistants (TAs) in Communication Program" invites "seven directors or coordinators from outstanding graduate TA programs to share their ideas and introduce their guidelines and principles in training their own TA's" (from short course rationale).
4. Discussions with editors of Communication Education and Communication Teacher for translating TLC foci into potential submissions and/or alternative avenues for dissemination:

- a. Guest visit by Dr. Kyle Ruddick at the March TLC meeting explored editor vision and ways of exploring collaboration in the TLC's efforts for the year with the editorial focus. Currently we are looking at submissions or potential communication artifacts being developed for 2024.
  - b. The inclusive pedagogy panel (Jon Hess, leading) will be working closely with Kyle to see how shared concerns of the TLC and Communication Education may be articulated through the panel development and engagement at NCA convention. The goal is to see if such synergies can translate to productive dissemination of the foci of the panel and Communication Education (e.g., through forum submission, essay submission, or podcasts) that can be useful to educators from the K-12 through higher education settings and outside the discipline.
  - c. Future years can further explore different avenues in which such a partnership can be truly collaborative and beneficial for the different audiences the TLC would like to reach and Communication advocacy in general.
  - d. Guest visit by Dr. Brandi Lawless, editor of Communication Teacher, scheduled for May TLC meeting. Dane, Hannah, Vinita, and Brandi will have a preliminary meeting before the May TLC meeting.
5. Doctoral Program Database development for revised NCA website (Hannah, Dane, Katherine, Andrea, and Vinita):
- a. Hannah highlighted the redundancy and unviability (and controversial nature) of the reputation-based criteria on which the current doctoral program database is based. Based on the page visit rankings, it was clear that (a) it was a well-visited page (hence the need); and, (b) visitors were not presumably finding what they were hoping to on the page (owing to short session duration before they navigated away from the page).
  - b. The goal is that the revised program database should reflect current ethical and relevant concerns of graduate program student seekers and display them in a manner that is accessible and useful in providing an accurate and comprehensive picture that can productively motivate next steps.
  - c. Discussion has been initiated with resources and ideas shared electronically for what categories the revised NCA doctoral program database on the website should display for potential graduate program students searching NCA's website for graduate programs.
  - d. An in-person meeting over Zoom is under process of being scheduled before the May TLC meeting.
6. NCA Foundational Course Resolution (Vinita-lead, Sandy, basic course expert, Jon-basic course expert)
- a. The NCA Foundational Course Resolution was drafted by the TLC revised and approved with feedback from the EC before being submitted to the Resolution Committee (RC) for feedback. Upon making revisions, the Resolution is up for LA review and approval.
  - b. LA April 2023 virtual meeting presentation of the Resolution by RC. Participate in discussion as needed.



The Executive Committee serves as the chief administrative authority of the Association when the Legislative Assembly is not in session. Per procedure, LA minutes are approved at the following EC meeting and posted to the NCA website.

[LA Minutes 2010 – 2022](#)

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**FINAL**

**Minutes**

National Communication Association  
Legislative Assembly Meeting  
November 16 and 19, 2022  
New Orleans, LA

**Presiding:** Roseann M. Mandziuk, President  
**Parliamentarian:** Nicole A. Learson, PRP  
**Recording:** Shari Miles-Cohen, Executive Director

**INTRODUCTORY BUSINESS**

**Call to Order:** President Mandziuk called the 2022 Legislative Assembly (LA) meeting to order at 12:05 p.m. Central time on Wednesday, November 16.

**Introductions:** Members of the LA were asked to introduce themselves by name and the group represented.

**Credentials Report:** First Vice President Walid Afifi announced that at 12:35 p.m., 121 delegates were registered from the 168 members of the LA. *A motion was made that the roll of delegates submitted be the official roll of the voting members of the assembly. Seconded. Motion carried.*

**Standing Rules:** President Mandziuk directed the body to the standing rules in the meeting binder. *A motion was made to adopt the standing rules as presented. Seconded. Motion carried.*

**Agenda:** President Mandziuk directed attention to the proposed agenda. *A motion was made to adopt the agenda. Seconded. Motion carried.*

**ANNOUNCEMENTS**

The Legislative Assembly observed a moment of silence to honor those who have passed away during the past year. Karen Michelle Baynham

- Tom Burkholder
- Jennifer Bender
- Randy Capps
- David Cornelius
- Craig Cutbirth
- Dan DeStephen
- Dwight Freshley
- Dean Hewes
- Bruce Loebis
- Jae-won Lee
- Jordan P. Mills
- James J. Murphy
- Carol Poster
- Suzanne Pullon Fitch
- Steve Schwarze
- Herb Simons
- James R. Taylor
- Matthew Tullis

- Rex Veeder
- John Wittig
- Beverly Whitaker Long Chapin
- Barbara Sundeen Wood

#### Association Updates

- NCA Executive Director, Shari Miles-Cohen provided an update on the National Office
- President Mandziuk gave an update on the Leadership Development Committee (LDC) appointment process through the LA. All LA members interested in serving on the LDC should contact Justin Danowski, Director of Membership and Governance. An appointment by the LA will be conducted at the Saturday LA session.

#### DISCUSSION ITEM

**Member Survey:** President Mandziuk introduced Dr. Ronald Landis (attending virtually), Co-Founder of the Millan Chicago consulting firm. Dr. Landis provided an update on the preliminary data of the all-member survey that closed in October. Discussion ensued.

#### BUSINESS ITEMS

**Financial Reports:** President Mandziuk introduced Finance Committee Chair Lisa A. Flores to present the financial reports. Flores updated the LA on the association's financial status from 2021 independent auditor's report, and the 2023 proposed calendar year budget.

- *A motion was made by the Finance Committee to approve the 2021 independent auditor's report. Discussion ensued. Motion carried.*
- *A motion was made by the Finance Committee to adopt the proposed 2023 budget. Discussion ensued. Motion carried.*

Recess for 15 minutes

**Proposed Strategic Plan (2023-2027):** Mandziuk provided a summary of the revised mission and vision statements, core values, goals, and objectives.

- *A motion was made to adopt the proposed Strategic Plan for 2023-2027. Seconded. Discussion ensued.*
  - *A motion was made by Shane Tilton to postpone the vote to approve the proposed Strategic Plan until the Saturday LA meeting session. Seconded.*
    - *President Mandziuk recused themselves to speak against the amendment. First Vice President Afifi assumed control to preside over the body. Discussion continued.*
    - *Motion failed.*
  - *A motion was made by Travis Bell to add a Goal 4.4.*
    - *Goal 4.4: Improve financial stability and reduce deficit to balance the annual budget.*
    - *Seconded. Discussion continued.*
    - *Motion failed.*
  - *A motion was made by Kenneth Newby to add a Goal 3.3:*
    - *Goal 3.3: Promote and advocate for inclusivity, diversity, equity, and access in the field of Communication and within NCA.*
    - *Seconded. Discussion continued.*
    - *Motion carried.*
  - *A motion was made to call the question of the original motion. Seconded. A 2/3 majority voted in the affirmative.*
- *A vote was taken on the original motion to adopt the proposed Strategic Plan with amendments. Motion carried.*

First Vice President Afifi stepped down as presiding officer in favor of President Mandziuk.

## DISCUSSION ITEM

**IDEA Consultant Discussion:** President Mandziuk provided a summary of the ongoing IDEA discussion amongst the National Office and Executive Committee. President Mandziuk introduced Dr. Courtland Lee (attending virtually) from the Arredondo Advisory Group. Dr. Lee provided a summary of current and next steps towards operating under and IDEA lens. Discussion ensued.

## BUSINESS ITEM

**Endorsement of the IDEA Strategic Plan:** President Mandziuk provided a summary of the IDEA Strategic Planning Task Force. President Mandziuk introduced Ashely Noel Mack, Co-Chair of the task force. Dr. Mack provided a summary of the timeline and scope of the task force report.

- *A motion was made to endorse the IDEA Strategic Plan. Seconded. Discussion ensued. Motion carried.*
- *NOTE: the document is aspirational in nature and does not create any legal obligation. It is not intended to and shall not be used to support a cause of action or legal claim.*

With no further business, President Mandziuk adjourned the meeting at 3:45 p.m. The LA will reconvene on Saturday at 8 a.m.

## Saturday Session November 19, 2022

## INTRODUCTORY BUSINESS

**Call to Order:** President Mandziuk called the 2022 Legislative Assembly (LA) meeting to order at 8:15 a.m. Central on Saturday, November 19.

**Credentials Report:** President Mandziuk recognized First Vice President Afifi to give the credentials report. First Vice President Afifi announced that at 8:21 a.m., 131 delegates were registered from the 168 members of the LA. *A motion was made that the roll of delegates submitted be the official roll of the voting members of the assembly. Seconded. Motion carried.*

**Standing Rules:** President Mandziuk reminded the body of the standing rules in the meeting binder.

**Presidential Citations:** President Mandziuk recognized recipients of Presidential Citations for this year. Miles-Cohen announced the recipients as Mandziuk presented each with a citation.

## Institutions and Departments

- Department of Communication, University of North Carolina, Greensboro
  - In recognition of extraordinary contributions to the discipline in serving as the first host institution for the NCA Center for Communication, Community Collaboration, and Change.

## Individual Citations

- Brenda J. Allen
  - For sharing your voice of conscience with NCA and challenging our association to realize its IDEA vision
- La Royce Batchelor
  - For your leadership and advocacy in the founding of the NCA Indigenous Caucus

- Bryan Crable
  - In recognition of your outstanding contributions in shepherding the collaboration between the Waterhouse Family Institute and NCA
- Rachel Griffin and Ashley Mack
  - In recognition of outstanding leadership on the NCA IDEA Strategic Plan Task Force
- Nina-Jo Moore
  - For extraordinary contributions in shepherding the NCA Graduate Open House
- Kate La Pierre
  - For outstanding contributions to NCA in creating and shepherding the Women’s Caucus Womentoring Programs
- Jaime Guzmán
- Leandra H. Hernandez
- Amanda R. Martinez
- Carlos A. Tarin
  - For outstanding contributions to NCA through creating and administering the NCA La Raza Caucus Mentoring Program

### **Outgoing Executive Committee Members**

- David McMahan, Officer
- Lisa A. Flores, Finance Committee
- Charles E. Morris III, Research Council Chair

### **Outgoing NCA Journal Editors**

- Karrin Anderson, *Quarterly Journal of Speech*
- Mia Consalvo, *Critical Studies in Media Communication*
- Kevin Johnson, *Communication and Democracy*
- David H. Kahl, *Communication Teacher*
- Joseph Mazer, *Communication Education*
- Kathleen McConnell, *Review of Communication*
- Paul Schrodt, *Communication Monographs*

### **Institutions/Departments**

- George Mason University
  - For your hospitality and excellence as host of the 2022 NCA Doctoral Honors Seminar
- University of Nevada, Reno
  - For your hospitality and excellence as host of the 2022 Institute for Faculty Development.

**Nominating Committee Report:** President Mandziuk provided a report on behalf of the Nominating Committee. Second Vice President Candidates Jeanetta D. Sims from the University of Central Oklahoma and Thomas J. Socha from Old Dominion University each address the LA for five minutes.

Election of Leadership Development Committee Positions: President Mandziuk a summary of the three open positions (two open, one to fill a vacancy on a one-year term) on the Leadership Development Committee. The following LA members expressed interest in serving on the committee:

- Lindsey Aloia
- Kimberly Johnson

- Creshema Murray
- Adam Rainear
- Laramie Taylor
- Shane Tilton

Each candidate was given three minutes to speak in front of the LA. A vote was then taken. Results were announced at the end of the Saturday session.

#### DISCUSSION ITEM

Small Group Discussion on IDEA initiatives: President Mandziuk introduced Patricia Arredondo and Courtland Lee from the Arredondo Advisory Group to discuss the finding of the IDEA-centered listening sessions taken by NCA members earlier this year.

The LA broke into smaller groups to discuss the following questions as an LA member:

- What aspirations and hopes do you have for IDEA in NCA?
- What could get in the way of the best intentions for advancing the IDEA Effort?
- What could your commitment to advancing IDEA look like for NCA in 2023?

Discussion ensued. Findings and continued discussions will take place at the proposed Spring virtual LA meeting.

#### BUSINESS ITEMS

**Proposed new interest group -- Communication Anxiety and Apprehension Division:** President Mandziuk recognized Suzy Prentiss to speak on behalf of the creation of the proposed interest group. Dr. Prentiss provided a summary of the proposal.

- *A motion was made to approve the Communication Anxiety and Apprehension Division. Seconded. Discussion ensued. Motion carried.*

**Announcement of LA representatives to the Leadership Development Committee:** President Mandziuk provided results of the LA election of LDC candidates. The following individuals were elected by the LA to the LDC: Kimberly Johnson, Creshema Murray, and Adam Rainear.

**2022 Leadership Development Committee Report:** President Mandziuk recognized Leadership Development Committee Chair, David T. McMahan. Dr. McMahan announced the slate of candidates nominated by the committee.

#### Legislative Assembly, LA Director

- Jennifer Allen Catellier
- Pallavi Guha

#### Nominating Committee Chair

- Carolyn Calloway-Thomas

#### Nominating Committee

- At-Large
  - Noor Ghazal Aswad
- On the 2022 NCA election ballot
  - Rukhsana Ahmed
  - Colleen McGoff

- Carline Romain
- Sandra Romo

#### **Finance Committee**

- Candice Thomas-Maddox

#### **Mentorship and Leadership Council Chair**

- Kimberly Osborne

#### **Mentorship and Leadership Council**

- Yea-Wen Chen (3yr term)
- Lisa Hanasono (3yr term)
- Raquel Moreira (2yr term)
- Eddah Mutua (2yr term)
- Bala Musa (1yr term)
- Keri Stephens (1yr term)

#### **Publications Council**

- Godfried Asante
- Angharad Valdivia

#### **Research Council**

- Jiyoung Lee
- Annette Madlock

#### **Teaching and Learning Council Chair-Elect**

- Katherine Thweatt

#### **Teaching and Learning Council**

- Jon Hess
- David Yastremski

#### **Resolutions Committee**

- Margaret La Ware
- Jacqueline Peters

#### **Convention Committee**

- John Heineman
- Kate La Pierre

#### **Bernard J. Brommel Award for Outstanding Scholarship or Distinguished Service in Family Communication**

- Amy Janan Johnson

#### **Diamond Anniversary Book Award Selection Committee**

- Jae-Hwa Shin
- Maria Blevins

#### **Distinguished Scholar Award Selection Committee**

- Mohan Dutta

**Donald P. Cushman Memorial Award for Student Scholarship Selection Committee**

- Stephen Warren
- Stephanie Wideman

**Franklyn S. Haiman Award for Distinguished Scholarship in Freedom of Expression Selection Committee**

- Chrys Egan

**Gerald M. Phillips Award for Distinguished Applied Communication Scholarship Selection Committee**

- Tara McManus

**Global Communication Award**

- Nthemba Mutua-Mambo (3yr term)
- Santosh Chandrashekar (2yr term)
- Yoshitaka Miike (1yr term)

**Golden Anniversary Monograph Award Selection Committee**

- Patricia Davis
- Wei Peng
- Stephanie Tong

**Interpretation/Performance Studies Selection Committee**

- Joshua Hamzehee

**Mark L. Knapp Award Interpersonal Communication Selection Committee**

- Andrew Rancer
- Christina Yoshimura

**Marsha Houston Award Selection Committee**

- Barbara Baker

**Orlando L. Taylor Distinguished Scholarship Award in Africana Communication Selection Committee**

- Tia Tyree

**Rhetorical Scholarship Award Selection Committee**

- Kristen Hoerl
- José Izaguirre III

**Professional Service Awards Selection Committee**

- Carol Mills
- Star Muir
- Kathie Turner

**Stephen E. Lucas Debut Publications Award**

- Flora Khoo

**Committee for International Discussion and Debate (CIDD)**

- Michael Middleton

**Doctoral Education Committee**

- Erik Garrett
- Laramie Taylor

**Leathers Fund Trustee Selection Committee**

- Deborah James

**NCA Legacy Scholarship**

- Dorothy Calley

*A motion was made by the Leadership Development Committee to adopt the slate of candidates as presented. Motion carried.*

**Adjournment**

With no further business, President Mandziuk adjourned the meeting at 9:55 a.m.

Respectfully Submitted,  
Shari Miles-Cohen  
NCA Executive Director



